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State Plans Inventory

Maine State Planning Office

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A black outline map of the state of Maine is centered on the page. The text is placed within the map's boundary.

State Plans Inventory

Maine State Planning Office
Comprehensive Planning Assistance Division

December 1978

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STATE PLANS INVENTORY

December, 1978

Maine State Planning Office
Comprehensive Planning Assistance Division

The preparation of this report was financially
aided by a 701 Comprehensive Planning
Assistance grant from the U.S. Department of
Housing and Urban Development.



State of Maine
Executive Department
State Planning Office

JAMES B. LONGLEY
GOVERNOR

184 State Street, Augusta, 04333

TEL. (207) 289-3261

ALLEN G. PEASE
STATE PLANNING DIRECTOR

December, 1978

TO: Governor James B. Longley and State Departments

Planning activities have increased rapidly at all levels of government during the past few years. This has been due to the need for organizing and administering an increased number of regulatory programs and providing an additional number of state services called for under new state legislation. Program and policy plans now affect nearly every agency. However, since the enactment of the state planning law, nearly eleven years ago, there has not been a major assessment of the overall state level planning system. Given the recent federal review of planning requirements and the resultant call for plan and planning process simplification, the need is evident to evaluate Maine's overall planning system.

In the near future, a report will be published by the State Planning Office giving an assessment and analysis of the Maine state planning system. Prior to its publication, however, a draft of the report will be circulated to state, regional, and local agencies for their review and comment. The attached inventory of state agency plans will serve as one important source of information for that publication. It also constitutes an effort to identify the extent of state planning in Maine. The "Inventory of State Plans" results from a 1977 survey of agency plans, updated in September 1978, that was conducted by the Maine State Planning Office. This survey was undertaken as one effort toward fulfilling Governor Longley's Executive Order No. 5 of October 17, 1975.

First, I want to thank the many representative state agencies and regional planning commissions for their cooperation in the review of state agency plans. This inventory could not have been made without their assistance.

Secondly, the assistance of my staff, particularly the Division of Comprehensive Planning Assistance in drafting the inventory and in collecting and indexing state agency plans, have made this report a reality.

Finally, I hope this inventory will serve as a source of information and as a building block toward improving the state planning system in Maine.

Sincerely,

A handwritten signature in cursive script that reads "Allen Pease".

Allen Pease
Director

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INTRODUCTION

During 1977, the State Planning Office made a survey of State agency plans in an endeavor to obtain a better picture of State agency planning activities. The survey was undertaken through questionnaires which were sent to a variety of State agencies and then followed up by personal visits and telephone calls. The survey was also made in response to Governor Longley's Executive Order No. 5 of October 17, 1975, which called for progress toward development of a State policies plan. This is the first time the attempt has been made to collect and index State agency plans.

In September, 1978, the survey was updated through telephone interviews and later the draft inventory was distributed to all State agencies and regional planning agencies as part of a draft document entitled, "Assessment and Analysis of the Maine State Planning System". The original intent was to publish the "State Plans Inventory" as a part of this report. However, it soon became apparent that a great deal of thought and work needed to be applied to the analysis of the draft report as it constituted a very important document. However, as the inventory data aged, it became necessary to publish this information before it became outdated. In recognition of this fact, the State Plans Inventory is being published separately from the Assessment and Analysis of the Maine State Planning System report which will be published during the first quarter of 1979.

The aim of this inventory is to identify and describe those plans prepared by State agencies which have an impact on the entire State or its major regions. Such an inventory also sheds light on why these plans have been developed. Four types of plans are included in this inventory: policy plans, program plans, study and recommendation plans and combined policy and program plans. Agency publications which contained only statistical data, inventories and other types of information which do not indicate future directions or actions are not included as plans.

A policy plan is defined as a statement of goals and objectives, formally adopted or endorsed as a guide to action by an agency, group of agencies, the Governor, or the Legislature. A policy plan may therefore cover a program, a group of interrelated programs

(which may be located in different departments) or it may be a plan that sets forth the general direction in which a particular administration wishes to proceed that affects many, if not all, State agencies.

A program plan is a document which details a series of actions to be taken in pursuit of established policies. Further, these plans indicate the specific agency commitments in terms of financial and personnel resources required to carry out the actions called for. This type of plan guides implementation of the agency's program(s). They usually have a short range focus and are prepared on a regular basis such as a fiscal year. Most federally required State plans are identified as program plans.

A study and recommendation plan is an initial sign of planning activity within a certain subject area due to growing public concern and consists of a problem survey, and consideration of a number of alternative solutions, with recommendations for a specific course of action to be followed. This type of plan is advisory to decision makers with no commitment of resources to its recommendations. Examples of these plans are task force or commission reports, inter-departmental studies and consultant studies.

A policy and program plan. In a number of instances, the responding agency could not identify its plans as either strictly policy or program plans. In these instances the reporting agencies combined them into a policy and program plan category.

Over twenty agencies participated in this inventory effort. With these responses, and a review of other data resources, 143 plans were identified. Agencies indicated whether a plan was prepared (1) to meet a federal requirement, (2) to meet a requirement of State law, and/or (3) for use in internal agency policy or program planning. Seventy-three (51%) of the plans were prepared to meet federal funding requirements. Fifty-four plans (38%) were developed by State agencies for use in internal policy and/or program planning and sixteen (11%) were developed to meet specific requirements in State law (See Table 1).

The types of plans prepared throughout State government are summarized in Table 2. Forty-nine (34%) are program plans, 40 (28%) are combination policy and program plans,

22 (16%) are policy plans, and 32 (22%) are study and recommendation plans.

The complete inventory is contained in the State Plans Inventory section of this report. Agency plans are organized by functional policy areas as defined by the State Bureau of the Budget. These eight policy areas are: General Government, Economic Development, Education and Cultural Services, Human Services, Manpower, Natural Resources, Public Protection, and Transportation. In each policy area, plans are listed by department and by bureau. A preface before each policy area sets forth observations about the plans found in that section. A table following each preface compares the type of plan to its purpose.

The Indices of State Plans section includes three indices. One index lists plans alphabetically by topic. Another index lists the contact persons alphabetically and references the pages on which the plans are described. In all, nearly 100 State personnel have been designated as primary contacts for various State agency plans. The third index, the State Agency index, relates plans to the agencies that produced them.

Policy plans, program plans, study and recommendation plans and combined policy-program plans identified in the State Plans Inventory are prepared at all levels in State government. However, program plans are primarily developed by the division or bureau of a State department while the broader policy plans are prepared at higher levels of State government such as at department or interdepartmental levels.

As a final reminder, it is proposed that the State Plans Inventory be updated biennially. The purpose of this endeavor would be to identify trends in State planning activities and to provide an up-to-date reference in review of State agency federal applications, State plans and direct federal agency activity in Maine. Tables 1 and 2 follow this Introduction identifying State agency plans by policy area and relating them to purpose (Table 1) and to type (Table 2) of plan.

TABLE I
STATE PLANS BY PURPOSE AND BY POLICY AREA

Policy Area	PURPOSE OF PLAN			TOTAL
	To Meet Federal Requirements	To Meet Requirement of State Law	For Use In Internal Agency Policy/Program Planning	
General Government	2	6	3	11
Economic Development	3	4	17	24
Education & Culture	15	1	8	24
Human Services	21	0	3	24
Manpower	8	0	0	8
Natural Resources	6	4	17	27
Public Protection	14	1	2	17
Transportation	4	0	4	8
Totals	73	16	54	143

TABLE 2
STATE PLANS BY TYPE AND BY POLICY AREA

Policy Area	TYPE OF PLAN				TOTAL
	Policy	Program	Policy & Program	Study/Recommendation	
General Government	4	4	0	3	11
Economic Development	4	6	0	14	24
Education & Culture	3	11	8	2	24
Human Services	4	10	10	-	24
Manpower	0	4	4	0	8
Natural Resources	7	6	3	11	27
Public Protection	0	4	13	0	17
Transportation	0	4	2	2	8
Total	22	49	40	32	143

STATE PLANS INVENTORY

This inventory of State Plans has been grouped into eight major areas of policy interest:

- General Government
- Economic Development
- Education and Cultural Services
- Human Services
- Manpower
- Natural Resources
- Public Protection
- Transportation

Each section, covering an area of major policy interest, contains a preface and a table. The preface sets forth general observations about the plans identified in the section while the table indicates the purpose and type of plans found in the section.

A listing of plans identified in the inventory follows the table giving the title, when the plan was issued, its purpose, the type of plan, the person to be contacted for more information and a brief description of the plan. When available, information about the status of implementation of the plan is also given. We will first look at General Government plans.

GENERAL GOVERNMENT

Preface

Plans developed for use by more than one State government agency or for the public at large are included in this section. The State of Maine Budget Document for 1978-79, the Governor's Halfway Point Program Statement (March, 1977), the Commission on Maine's Future Final Report (November, 1977), and the Maine State Policies Plan (1975) are examples of plans and policy documents which cut across general areas of State government to give guidance to a variety of governmental activities. Other, somewhat more specialized plans, include a Comprehensive State Master Plan for Electronic Data Processing (1977), the Maine Capitol Planning Commission Plan for the State Capitol Complex, personnel studies and plans, and State policy affecting the acquisition and disposal of federal surplus property.

Table 3, which follows this preface, relates the type of plan to its purpose. For example, of the four policy plans identified under "type of plan" in the Table, one was drafted to meet federal requirements for funding, two were drafted to satisfy State Legislative requirements; and one was drafted to provide internal departmental policy or program guidance for agency activities. Reading vertically under "Federal Requirement", one policy plan and one program plan are identified as prerequisites for federal funding. A total of eleven plans are identified and described under General Governmental activities.

TABLE 3
General Government Plan
Analysis

TYPE OF PLAN	PURPOSE OF PLAN			Totals
	Federal Requirement	State Requirement	Internal Policy or Program	
Policy	1	2	1	4
Program	-	3	1	4
Policy-Program	-	-	-	-
Study and Recommendation	1	1	1	3
Totals	2	6	3	11

GENERAL GOVERNMENT

Executive Department

Title: The Halfway Point: Goals and Major Activities for 1977-78

Issued: March 4, 1977

Purpose: Internal Policy and Program Planning

Type of Plan: Policy Plan

Contact: Governor Longley or staff, 289-3531

Description:

The Halfway Point covers the Governor's goals and major activities of his administration consisting of a review of the two prior years and the purposes, goals and major actions for the two years ahead. Goals and major actions are proposed and discussed under the general categories of government operations, Economic and Natural Resource Development, Human Resource Development and Conservation of Natural Resources.

Title: Final Report of the Governor's Management Improvement Advisory Committee on Personnel

Issued: December, 1975

Purpose: Internal Policy or program planning purposes

Type of Plan: Study and Recommendation Plan

Contact: Roger L. Mallar, Commissioner, Department of Transportation, Chairman of Management Improvement Advisory Committee: Personnel

Description:

A plan conducted to improve the quality of all State services by reviewing the personnel system and the administration of the civil service law with the aim of making the system more responsive to applicants, agency heads and the changing needs of both management and employees.

Title: Maine State Policies Plan

Issued: January, 1975

Purpose: A requirement of State law

(continued on next page)

Type of Plan: Policy Plan

Contact: Allen Pease, State Planning Office, 289-3261

Description:

Identification and description of departmental and agency policies by goals, objectives, accomplishments and proposed activities based on an existing situation. This information is given for all known State departments and agencies grouped under the following categories: General Government, Economic Development, Education and Culture, Human Services, Manpower, Natural Resources, Public Protection and Transportation.

Title: Commission on Maine's Future Final Report

Issued: November 1, 1977

Purpose: Requirement of State Law

Type of Plan: Policy Plan

Contact: Allen Pease, Director, State Planning Office, 289-3261

Description:

A plan undertaken in response to a State Legislative mandate issued by the 106th Legislature calling for:

1. Proposed growth and development policy for Maine.
2. Reports assembling, analyzing and projecting relevant information regarding the future of the State.
3. An examination of long range plans by State departments and agencies... and an assessment of their possible impact on State growth and development.
4. Reports on the implications of major State decisions.

Though the Report does not meet all legislative mandates, it does present a good case for integrating and interrelating State activities in a more effective manner. In performing this service it discusses the changing population, natural resources, environment, energy, transportation, economic development, education, human needs, housing, health and government. In each of these general categories and sub-categories the Commission sets forth citizen comments, Commission policy recommendations and possible means of implementation.

Title: Maine Capitol Planning Commission Report
Issued: December, 1976
Purpose: Requirement of State Law
Type of Plan: Policy and study and recommendation plan
Contact: Allen Pease, Director, State Planning Office, 289-3261

Description:

The Maine Capitol Planning Commission Report of December, 1976, presents the physical changes that have occurred in the State Capitol Complex since 1969. It proposes changes to the Capitol Complex Master Plan due to changing conditions and changing needs for the provision of State services. This plan has been adopted by the Governor and the State Legislature. It is primarily a site plan for future improvements in the 160-acre complex encompassing State buildings and grounds around the State House in Augusta.

Department of Finance & Administration

Title: State of Maine Budget Document 1978-1979
Issued: January 13, 1977
Purpose: Requirement of State Law for State program purposes
Type of Plan: State Budget Plan (Program plan for FY 78-79)
Contact: Otto Siebert, 289-2881

Description:

The State of Maine Budget Document consists of two volumes. Volume One consists of the Governor's budget message, summaries of the State's financial position such as bonded indebtedness, revenues and expenditures, etc., and the Appropriation and Allocation Act which is concerned with the revenues and expenditures of the various State funds the Legislature must act upon. Volume Two, a much thicker document, sets forth departmental and agency actual, estimated and budgeted expenditures for personal services, all other and capital expenses. The departments and agencies are listed under their appropriate general "policy areas", General Government, Economic Development, Education and Culture, Human Services, Manpower, Natural Resources, Public Protection and Transportation. The General fund and other fund levels and personnel and revenue levels are itemized by agency for the past year, the year it is in and for the two years ahead for which resources are budgeted. The State Budget Document, or State Financial Plan, is perhaps the strongest tool the State has for carrying out State policies. The financial plan shows how limited State financial and manpower resources will be allocated.

Title: State of Maine Capital Improvements Program

Issued: Every two years

Purpose: Mandated by State Law

Type of Plan: Program

Contact: Richard G. Bachelder, 289-3881

Description:

By law, the Bureau of Public Improvements is required to submit to the Governor and Legislature a plan for State capital expenditures for the next biennial budgetary period. The plan consists of all State agency requests for capital expenditures. These requests have been screened and prioritized by the Bureau and submitted to the Governor and Legislature with its recommendations and comments.

Title: Federal Expenditures Budget

Issued: Every year (same schedule as for the State Budget)

Purpose: Mandated by State Law

Type of Plan: Program

Contact: Otto Siebert, 289-2881

Description:

The Federal Expenditures Budget is a work plan showing how anticipated federal funds will be spent by identifying and describing specific Federal Programs, State money required for a match, number and type of staff involved and the time period covered. In addition, State agencies indicate which programs they recommend to be discontinued or maintained with State funds if federal funds are withdrawn. Federal funds at the present time constitute approximately one third of Maine's budgetary income.

Title: Comprehensive State Master Plan for Electronic Data Processing

Issued: March, 1977

Purpose: Internal policy and programming purposes

Type of Plan: Program Plan

(continued on next page)

Contact: Arthur Henry, 289-3631

Description:

The Comprehensive State Master Plan for Electronic Data Processing is a plan for consolidating and coordinating the electronic data processing activities of State agencies. It consists of plans for staffing and proposed expenditures of funds to provide better hardware and software services.

Title: State of Maine Draft Plan of Operation: Surplus Property Program

Issued: September 17, 1977

Purpose: Federal requirement

Type of Plan: Policy Plan

Contact: Otis White, Director, 289-2923

Description:

The plan states the policies and procedures the agency follows in obtaining Federal surplus property, distributing this property and in maintaining its administrative and financial responsibilities. The plan covers all procedures for obtaining and handling federal surplus property, including the type of agencies eligible for receipt of property. The policies and procedures contained in the plan follow the regulations specified by the General Services Administration which administers the Federal Surplus Property Program.

Department of Personnel

Title: Merit System Evaluation of Recruitment and Examining Functions - Maine State Department of Personnel

Issued: 1976

Purpose: Federal requirement and produced for internal policy or program planning purposes

Type of Plan: Study and Recommendation Plan

Contact: Commissioner Robert J. Stolt, Department of Personnel, 289-2821

Description:

This is a planning study which determines whether or not recruitment and selection activities of the Maine State Department of Personnel have been conceived and developed on a firm foundation of competence, practicality, openness, equality and legality.

ECONOMIC DEVELOPMENT

Preface

Though many State agency plans have an impact on economic development, only plans from the Departments of Agriculture and Marine Resources, the Office of Energy Resources and the State Planning Office are included here as being economic development plans.

Goals for Maine Agriculture sets forth policy, which, if adopted, would strengthen the State's economy through the solution of agricultural issues. The remaining plans identified by the Department of Agriculture are program plans which identify and control the use of pesticides.

Of the four Office of Energy Resources plans, the Maine Comprehensive Energy plan appears to provide an overview of all matters that relate to energy use in the State. Separate emergency contingency and conservation plans have been developed when, perhaps, this material might have been consolidated and interrelated in one plan. Of equal interest is how closely OER's State of Maine Energy Emergency Contingency Plan is related to and coordinated with the Bureau of Emergency Preparedness Natural Disaster Plan.

The Department of Marine Resources Species Management Plans, written from the perspective of increasing and maintaining harvests, contain recommended procedures and policy for administration. Coordination between these species harvest plans and other plans prepared for coastal development will continue and where conflicts arise they undoubtedly will be resolved with the assistance of the Governor's Committee on Coastal Development and Conservation.

The Governor's Task Force report on Economic Development has resulted in proposals for the Maine Development Foundation and the Maine Capitol Corporation being passed by the Legislature. Improved capabilities of the Maine Guarantee Authority, the adoption of a sunset law, and enactment of a State-private tourism promotion and information services bill also resulted from the task force recommendations. Unfortunately, a proposal for a new State planning and budgeting

procedure, which calls for biennial updates of State and regional agency plans and mandated their use in the State budget process, did not pass.

Table 4, which follows this preface, indicates that seventeen plans, the greatest number of plans identified under Economic Development, were developed to provide internal policy or program guidance. Reading horizontally, note that three program plans were drafted to meet federal funding requirements, one to meet State requirements and two for internal program guidance purposes. A total number of twenty-four State agency plans are identified and described in Table 4.

TABLE 4
Economic Development Plan
Analysis

TYPE OF PLAN	PURPOSE OF PLAN			Totals
	Federal Requirement	State Requirement	Internal Policy or Program	
Policy	-	2	2	4
Program	3	1	2	6
Policy- Program	-	-	-	-
Study & Recommendation	-	1	13	14
Totals	3	4	17	24

ECONOMIC DEVELOPMENT

Department of Agriculture

Title: Goals for Maine Agriculture

Issued: January 24, 1977

Time Period Covered: Ten years

Purpose: To meet a requirement of State law and for use in internal policy planning

Type of Plan: Policy

Contact: Daniel Harlan, 289-3873

Description:

This plan is primarily an identification of major issues confronting Maine agriculture, listing those issues expected to continue through the coming decade, and proposing short-run steps for implementation. It seeks to focus the attention of both public and private institutions on these issues in order to set priorities for the allocation of resources needed to develop solutions. The Plan names eight goals which, if reached by the Maine agricultural community, would strengthen the farm economy and preserve valuable natural resources.

Status of Implementation:

The Department currently is developing more specific strategies in response to the Governor's request.

Title: State Plan for Certification of Pesticide Applicators

Issued: January, 1976

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: Donald Mairs, 289-2215 (Pesticides Control Board)

Description:

This Plan lays out how the State of Maine proposes to certify those citizens who wish to purchase and use restricted insecticides. It covers agency responsibility, legal authorities, conformance to standards of competency, categories of private and commercial applicators, licensing of pesticide dealers, reciprocity with other states, and maintenance of the plan.

(continued on next page)

Status of Implementation:

This Plan was implemented May 1, 1977.

Title: Interim Certification to Register Pesticides to Meet Special Local Needs

Issued: Certified by EPA on November 20, 1975; amended in August, 1976

Purpose: To meet a Federal requirement, under Section 24(c) of the Federal Insecticides, Fungicide and Rodenticide Act (FIFRA) as amended

Type of Plan: Program

Contact: John R. Stevens, 289-3841

Description:

Federal law currently requires all pesticide products to be registered and to be used in a manner consistent with registered labels, whether these products are distributed inter- or intra-state. However, occasionally there is a need for pesticide use, or method of application, or change in site, etc., within an individual state which would not be consistent with the federally registered label. This program plan, once certified by the Administrator of the Environmental Protection Agency, authorizes the State of Maine to issue pesticide registrations for changes in product/uses/sites, etc. (within the confines of Section 24(c) of the FIFRA) when there is determined to be a need for making available a use or product for the control of certain pests.

Status of Implementation:

This is an interim plan, currently used, yet subject to changes, if any, as may be dictated by finalization of program regulations for Section 24 (c) of FIFRA.

Office of Energy Resources

Title: State Agency Energy Conservation Plan

Issued: January, 1976

Purpose: Prepared for internal planning purposes

Contact: Gary R. Linton, 289-2196

Type of Plan: Program Plan

(continued on next page)

Description:

This Action Plan was developed and implemented to reduce energy consumption by State agencies and in State facilities. A side benefit will be a reduction of expenditures for energy, thereby achieving budget savings. The Plan discusses and evaluates methods and procedures by which State agencies can reduce their energy consumption.

Status of Implementation:

Implemented through Executive Order #9, FY 75/76

Title: Maine Comprehensive Energy Plan - 1978 Revised Draft

Issued: January, 1976

Time Period Covered: 1976 to 1985

Purpose: To meet a requirement of State law

Type of Plan: Study and Recommendation

Contact: Gerald B. Dawbin, 289-2196

Description:

This Plan reviews Maine's historical and current energy supply and demand patterns, and evaluates and quantifies the available energy resources for Maine's future energy needs. Also included is an assessment of the costs, risks, benefits and potential impacts of various future energy patterns. Policy recommendations are also provided.

Title: State of Maine Energy Emergency Contingency Plan

Issued: 1977

Purpose: To meet a requirement of State law

Type of Plan: Policy

Contact: Gary R. Linton, 289-2196

Description:

This Plan documents and promulgates methods and procedures for dealing with energy emergencies in Maine, particularly for the allocation of available fuels, emergency fuel conservation, restrictions on energy consumption, emergency power of various State offices and officials (especially the Governor) during energy emergency situations, and manpower allocations to handle the emergency. Coordination with various other involved bodies and institutions (e.g., NEPOOL) is stressed.

(continued on next page)

Status of Implementation:

Draft of plan being reviewed by appropriate and interested State agencies.

Title: Strategic Petroleum Reserves in Maine
Issued: 1977
Purpose: To identify the potential and the need for locating refined product storage in the State.
Type of Plan: Policy
Contact: George L. Tibbetts, 289-2196

Description:

This plan describes the storage capacity in the State for the various petroleum product types. The goal was to define the maximum days capacity of available storage and determine if additional storage is necessary.

Title: 1975 Fuel Distribution Survey
Issued: 1977
Purpose: To identify State energy requirements by county and company.
Type of Plan: Study and Recommendation
Contact: George L. Tibbetts, 289-2196
Richard E. Dow, 289-2196

Description:

This report was prepared for the purpose of assessing the fossil fuel requirements in the State by county. Such data allows the OER to more equitably distribute limited petroleum supplies during a shortage period.

Title: State of Maine Energy Policy Statement
Issued: 1977
Purpose: To delineate State Energy Policies related to the conservation and development of conventional and native energy resources.

(continued on next page)

Type of Plan: Policy

Contact: John Joseph, 289-2196
Gary Linton, 289-2196

Description:

This policy was promulgated by Governor Longley on April 25, 1977, and is constructed to address energy policy issues within a State perspective. The policy framework was provided by the Maine Comprehensive Energy Plan and is separated into four main parts, policies related to: (1) Conservation, (2) Energy Diversification, (3) Native Renewable Resources and (4) Supply.

Title: Maine Energy Conservation Plan

Issued: 1976

Purpose: To fulfill the requirements of the Federal Energy Conservation and Production Act of 1975 and the Energy Policy and Conservation Act of 1976.

Type of Plan: Program

Contact: Richard Darling, 289-2196

Description:

This Plan specifies the number of programs which must be implemented to foster energy conservation, such as through public awareness and action and, where necessary, through regulation. The goal is to reduce energy consumption in Maine in 1980 by at least 5% below the level forecast by the Federal Energy Administration.

Title: Office of Energy Resources 1977 Work Program

Issued: January, 1977

Time Period Covered: Calendar Year 1977

Purpose: Prepared for internal program planning

Type of Plan: Program

Contact: Gary R. Linton, 289-2196

(continued on next page)

Description:

This document outlines the tasks and assignments to be undertaken and performed by OER staff, and also provides a schedule for those items to be completed.

Department of Marine Resources

Title: Clam Species Management Plan (1975)
Striped Bass Species Management Plan (1976)
Smelt Species Management Plan (1976)
Alewife Species Management Plan (1976)
Eel Species Management Plan (1977)
Shad Species Management Plan (1977)
Herring Species Management Plan (1977)
Lobster Species Management Plan (to be reviewed and refined)

Issued: The year each plan was issued is indicated within the parentheses above.

Time Period Covered: The present through 1990

Purpose: Prepared for internal policy and program planning

Type of Plan: Study and Recommendation

Contact: Philip Goggins, 289-2291

Description:

These Management Plans provide an assessment of existing stock levels for each species, an evaluation of species supply and demand (for both present and future), and the establishment of objectives for dealing with the problems and needs associated with harvesting each species. Each species plan presents recommendations for increasing the size and quality of stocks for harvesting purposes and for improving the current marketing system used.

Status of Implementation:

Both Herring and Lobster Species Management Plans will be implemented at the multi-state level. The other plans will be implemented at the State level and will also be used to provide input into the Northeast Regional Fisheries Council species management plan.

State Planning Office

Title: Governor's Task Force Report on Economic Development

Issued: November 1, 1976

(continued on next page)

Purpose: Prepared for internal planning purposes

Type of Plan: Study and Recommendation

Contact: George Viles, 289-3261

Description:

This Report recommended legislation to the Governor for possible inclusion in his 1977 Economic Development Legislative Program. Recommendations were made to establish a Maine Development Foundation, a Maine Capital Corporation, a Council of Economic Advisors, a sunset law, broaden the capabilities of the Maine Guarantee Authority, establish a new State planning/budgeting procedure, and a matching State-private tourism promotion and information service; to change legislation under which the Maine Guarantee Authority operates; and to allow vocational-technical institutes to retain tuition revenue.

Status of Implementation:

The Maine Development Foundation and the Maine Capital Corporation have been established, a sunset law for State agencies is now in effect, the Maine Guarantee Authority's enabling legislation has been changed to broaden its capabilities and a State-private tourist promotion and information service has been established.

Title: Governor's Task Force Report on Tax Policy

Issued: November 1, 1976

Purpose: Prepared for internal planning purposes

Type of Plan: Study and Recommendation

Contact: Allen Pease, 289-3261

Description:

This report recommended legislation to the Governor for possible inclusion in his 1977 legislative program. Recommendations made were to repeal the uniform property tax, to exempt electric utilities from local property taxation and tax gross receipts, to phase out the inventory tax reimbursement over five years, to exempt residential gas and electricity from the sales tax, and to investigate tax base sharing.

Title: Maine Capital Markets Study

Issued: June 30, 1977

Purpose: Prepared for internal planning purposes

Type of Plan: Study and Recommendation

(continued on next page)

Contact: George Viles, 289-3261

Description:

This was a NERCOM funded study to determine capital needs in Maine and to investigate the possibility of a New England Capital Corporation. Policy and legislative recommendations are presented aimed toward insuring an adequate supply of all types of capital. This study documents sources and uses of capital funds in Maine, identifies current and future needs for capital, identifies reasons for capital shortages, evaluates existing mechanisms in Maine, investigates other mechanisms, and evaluates options for Maine.

Title: State Travel Development Study

Issued: December, 1977

Purpose: Internal Policy and Program

Type of Plan: Study and Recommendation Plan

Contact: Charlie Colgan, 289-3261

Description:

Study undertaken by the Economic Research Associates of Boston, which utilize the data and analysis found in the Arthur D. Little Study of 1974, Tourism in Maine. The ADL study reported to the Maine Vacation, Travel Analysis Committee which examined the values of tourism and the impact of the industry on Maine. The ERA study did not conduct original research but with the ADL study and its review of what other states and travel development groups were doing, it made recommendations to the Governor's Advisory Committee on Coastal Development and Conservation on increasing the value of tourism to Maine. The second part of the task was to see if a 4-season distinction should be established in Maine. The Governor's Committee on Coastal Development and Conservation will review the recommendations and then make their own recommendations to the Governor concerning ways in which the tourism industry in Maine can be strengthened.

Maine Guarantee Authority

Title: Maine Guarantee Authority Annual Investment Plan

Issued: Annual Plan

Purpose: State Law requirement

Type of Plan: Program Plan

Contact: Phil Clifford, 289-3095

(continued on next page)

Description:

The Authority, by State law, is required to prepare an investment plan, on or before January the first of each year, setting forth the areas of economic activity to which the Authority proposes to direct its primary effort. The plan is submitted to the Governor, the State Planning Office and to other parties the Governor or Authority deem to be appropriate recipients and to the general public.

EDUCATION AND CULTURAL SERVICES

Preface

An Administrative Council, consisting of the bureau heads of the Department of Education and Cultural Services has been established to assist the Commissioner in administering his department. This Council, with support from the State Board of Education and other Departmental Commissions, has drafted a mission and goals statement. Eight general goals have been adopted, together with subgoals identifying general objectives for the Department.

Within the Department the following commissions and boards have been created to develop and implement plans:

State Board of Education -- serves as a citizen's advisory board as well as providing a limited policy making role in school accreditation, establishing or dissolving school administrative districts, and in matters related to vocational technical institutes.

State Museum Commission -- appointed by the Governor to set policy for the Bureau of Museum.

State Historic Preservation Commission -- consists of State agency representatives and gubernatorial appointees who review and approve proposed programs.

State Arts and Humanities Commission -- also consists of gubernatorial appointees who review and approve proposed bureau plans and programs.

State Library Commission -- consists of gubernatorial appointees, but is purely advisory in function.

Table 5 that follows this preface relates the purpose of those plans identified under Education and Culture to the type of plan created. Note that over half of the plans created have been drafted to meet federal funding requirements which has prompted planners in the Department to express the wish that annual program cycles be extended to cover a 3-5 year cycle. This would eliminate an essentially repetitive task and place emphasis on long range planning to meet needs. Eight plans have also been drafted to provide program guidance to departmental and agency activities. A total number of twenty-four plans have been identified under Education and Culture.

TABLE 5
Education and Culture Plan
Analysis

TYPE OF PLAN	PURPOSE OF PLAN			Totals
	Federal Requirement	State Requirement	Internal Policy or Program	
Policy	1	-	2	3
Program	8	-	3	11
Policy-Program	6	-	2	8
Study & Recommendation	-	1	1	2
Totals	15	1	8	24

EDUCATION AND CULTURAL SERVICES

Department of Educational and Cultural Services

Title: Mission and Goals Statement

Issued: July 1, 1976

Purpose: Produced for internal policy or program

Type of Plan: Policy

Contact: Horace P. Maxcy, Jr., 289-2475

Description:

The Mission and Goals Statement was prepared by the Department's Administrative Council and approved by the State Board of Education. It consists of a list of goals and objectives to be followed in administering departmental programs.

Bureau of School Management

Title: School Nutrition Program - State Plan of Operation

Issued: May, 1978

Time Period: October 1, 1978 to September 30, 1979

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: M. Gertrude Griney, 289-2371

Description:

As a prerequisite for the receipt of Federal funds or donated commodities for use in those programs participating under the National School Lunch Act and the Child Nutrition Act of 1966, the Division of School Nutrition Programs must submit to the U.S. Department of Agriculture an annual State plan for child nutrition services. Included in this plan are the School Lunch, Special Milk, School Breakfast, Nonfood Assistance and the Child Care Food programs. The plan describes how the Department proposes to: (1) use the funds provided under the above-mentioned Acts and funds from State sources to make available low cost, nutritious meals for enrolled children in public schools and free or reduced price meals and milk for needy children in non-profit day care centers; (2) extend the school lunch program to every school within the State; and (3) extend the school breakfast program to needy children. It is anticipated that Maine will receive over \$14 million in Federal funds in fiscal year 1978 for these programs.

Status of Implementation:

Plan is currently being implemented

Title: Summer Food Service Program For Children - State Plan of Operation

Issued: February, 1978

Time Period Covered: Fiscal Years 77 and 78

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: M. Gertrude Griney, 289-2371

Description:

As a prerequisite for the receipt of Federal funds and donated commodities for use in this Summer Food Service Program for Children, the Division of School Nutrition Programs must submit to the U.S. Department of Agriculture a State Plan. The plan describes how the funds available under this program will be used to improve nutrition of children in public or non-profit summer camps and recreational centers. It is anticipated that the State will receive approximately \$500,000 in Federal funds for this statewide program.

Status of Implementation:

Plan is currently being implemented.

Bureau of Instruction

Title: Metric Education: Plan of Operation

Issued: October, 1975

Time Period Covered: 1975-1980

Purpose: Produced for Internal Policy

Type of Plan: Policy

Contact: Arnold O. Johnson, 289-2541

Description:

The objective of this program has been to require all schools to provide metric instructions to all pupils starting in September, 1977. Metric study units for the initial year of metric implementation have been prepared. Metric units for all levels, K-12 are also being prepared. Workshops for teachers and administrators have been held and additional workshops are planned. Plans for regional workshops are also completed.

Status of Implementation:

On schedule.

Title: Basic Approval - Accreditation - Self Evaluation: Plan of Operation
Purpose: To meet requirement of State law and used for internal policy and program planning
Type of Plan: Study and Recommendation
Contact: Sawin Millett, 289-2133

Description:

This plan's basic objective is to improve the quality of curriculum and services to the children in schools throughout the State. It is intended to guarantee equal educational opportunities for all children with the amount of resources available. The Plan insures minimum program standards and, in addition, provides measurements of quality as well. It also features program evaluation with recommendations for improvement made jointly by professionals with heavy citizen participation.

Title: Maine Right to Read Project
Issued: June, 1973
Purpose: To meet a federal requirement
Type of Plan: Program, and study and recommendation at local level
Contact: Mollie Reynolds, 289-2541
Description: This plan's goal is to eradicate illiteracy within the State of Maine by

This plan's goal is to eradicate illiteracy within the State of Maine by 1980. The program itself aims to improve reading programs throughout the State through awareness, needs assessments, in-service programs, and technical assistance to local school districts. School units apply to the State Office to become Right to Read sites. Presently there are 33 sites throughout the State.

Title: State Plan for Title VI (Higher Education Act of 1976) - Plan of Operation
Issued: March, 1966
Purpose: To meet a Federal requirement

(continued on next page)

Type of Plan: Program

Contact: Harold Grodinsky, 289-2541

Description:

The plan covers assistance to public and private colleges and universities to purchase instructional equipment, materials and closed-circuit television. The plan was developed for participation in this program, as well as the priorities to be used to determine which institutions would receive grants. The State Board of Education serves as the State Commission for the distribution of funds to eligible post-secondary educational institutions.

Title: Educational Personnel Pre-Service and In-service Program Approval - Plan of Operation

Issued: May 20, 1976

Purpose: Produced for internal policy and program planning

Type of Plan: Policy and program

Contact: Dave Tilton, 289-2181

Description:

This plan deals with the development of policy, standards and procedures for the review and approval of educational personnel pre-service (preparation) programs and in-service (staff development) programs. By law, the State Board of Education is the governing body for all certification and recertification matters, and acts upon recommendations made by an advisory body made up of practitioners, teacher educators, and the general public. The plan has its base in a Teacher Education Policy Statement adopted by the State Board on May 20, 1976, and in a set of standards for the review and approval of teacher preparation programs adopted July 8, 1976. The advisory committee is working on additional sets of standards and procedures which, when adopted, will then make up policy, standards and procedure for all programs preparing educational professionals.

Status of Implementation:

Objective is to review and approve all teacher preparation programs by the beginning of school year 1981-82.

Title: Competency - Based Graduation Requirements - Study Task Force Report

Issued: November, 1975

Purpose: For use in internal departmental planning

(continued on next page)

Type of Plan: Study and Recommendation

Contact: Mollie Reynolds, 289-2541

Description:

This plan determines the implications of the use of a competency-based approach to graduation from a secondary school.

The Task Force was constituted to evaluate this approach and then present a report of its recommendations to the State Board of Education. If a competency-based approach were to be adopted, the initial impact would be upon high school seniors. There are implications, however, for all students at all grade levels K-12.

Status of Implementation:

Initial report was to have been made in May, 1977. Another report was issued in January, 1978.

Title: Learning Management System - A program plan for use by local school districts.

Issued: 1975

Purpose: Produced for internal program planning

Type of Plan: Program

Contact: Mollie Reynolds, 289-2541

Description:

The basic objective of this program is to insure that all students in grade levels K-6 learn the basic skills to be proficient in reading, mathematics and physical education. This statewide program provides an assessment tool for determining the basic skill levels of students in grades K-6. It also provides for identification of levels of skill attainment on a continuous basis as well as identifying skills in which students are deficient. As a result, more appropriate learning experiences can be developed for students.

Status of Implementation:

This program has been implemented in several school units.

Title: Preparation of Personnel to Work With Exceptional Children - Program Plan

Issued: 1978

Time Period: 1978-1979

Purpose: Produced for internal program planning

(continued on next page)

Type of Plan: Program plan

Contact: David N. Stockford, 289-3451

Description:

This plan indicates how the quality of educational programs for exceptional children can be improved through the development and implementation of a comprehensive system of personnel development. This system will be designed to assure that all personnel necessary to provide services to exceptional children are adequately prepared and trained. The plan describes present inservice and preservice activities, and provides a description of the activities required to better meet these needs. Planning implementation has involved the University of Maine, other institutions of higher education, public and private agencies and local educational agencies.

Status of Implementation:

Regional workshops for Pupil Evaluation Teams and Resource Room Teachers have been conducted. A statewide inservice program for grades K-3 teachers has a major activity related to working with exceptional children. Many activities are contingent upon federal funding.

Title: Exceptional Children and Special Education: State Regulations and Guidelines

Issued: November, 1978

Purpose: To meet Federal and State law requirements

Type of Plan: Policy

Contact: John F. Kierstead, 289-3451

Description:

This plan establishes State policy for the education of exceptional children. It covers such areas as supportive assistance, local responsibility, methods of providing programs, State aid and review, denial of State aid, records, facilities, tuition computation, due process and regulations and guidelines. The continuing program is updated bi-annually.

Title: Education of the Handicapped Act, Part B - Amended Annual Plan

Issued: First issued in 1968

Time Period Covered: July 1, 1978 to June 30, 1979

Purpose: To meet a Federal requirement

(continued on next page)

Type of Plan: Program

Contact: John F. Kierstead, 289-3451

Description:

This plan brings the Department of Educational and Cultural Services and local education agencies in compliance with the "Education of the Handicapped Act" (P.L. 93-380, as amended by P.L. 94-142), which establishes full educational opportunities for all handicapped children ages 5 to 20.

Bureau of Vocational Education

Title: State of Maine Annual Plan for Vocational Education FY 79

Issued: May, 1977

Time Period: July 1, 1978 to June 30, 1979

Purpose: To meet Federal requirements for funding

Type of Plan: Policy and program

Contact: Elwood A. Padham, 289-2621

Description:

The plan is a contract between the Department of Educational and Cultural Services and the U.S. Office of Education to deliver vocational education program services and activities to persons in secondary, post-secondary and adult settings. It is designed to provide vocational and technical education opportunities for (1) high school youth who are available for full-time study, (2) high school graduates and school drop-outs who are available for full-time study, (3) employed adults who need and are interested in upgrading themselves vocationally in their present jobs or in retraining for a different job, and (4) persons who need remedial or special education as a prerequisite to pursuing regular vocational training.

Title: State of Maine Five Year Plan for Vocational Education, 1978-1982

Issued: May, 1977

Time Period Covered: July 1, 1977 to June 30, 1982

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

(continued on next page)

Contact: Elwood A. Padham, 289-2621

Description:

This plan provides a current status report on vocational technical education in Maine, sets forth the State's goals and objectives for vocational education by detailing the level of programs, services and activities proposed by both local educational agencies and the State to accomplish these, summarizes the distribution of federal resources by the categories set forth in Federal law, sets forth policies and procedures by which the State proposes to implement other Federal requirements, and includes a final section comprised of certificates which document State efforts to assure this plan meets all legal requirements. The appendix contains the labor market and demographic data used as the basis for projecting needed programs and services.

Title: Maine Plan for Adult Basic Education

Issued: July 1, 1978

Time Period: July 1, 1978 to June 30, 1979

Purpose: To meet a Federal requirement

Type of Plan: Program plan

Contact: David S. McCullough, 289-3367

Description:

This plan is a contract with the U.S. Office of Education to offer basic education programs within Maine with the primary thrust of the programs geared for providing education to those adults (16 years or older) with less than eighth grade level of education competencies in reading, writing and mathematics. The plan describes proposed individual projects, the geographic and population areas to be served, the field visitations scheduled, the evaluation procedures to be utilized and the leadership/guidance role of the Division of Adult Education.

Title: Maine State Plan for Adult Education

Issued: Issued annually

Time Period: One year

Purpose: Produced for internal program planning

Type of Plan: Program plan

Contact: David S. McCullough, 289-3367

(continued on next page)

Description:

This plan illustrates the various activities planned in adult education in Maine. Key features include the goals, objectives, and activities of the Division of Adult Education, the population to be impacted, the field visitations scheduled and the evaluation techniques to be used.

Title: Maine State Plan of Action for Educational Professions Development Act

Issued: March, 1978

Time Period Covered: July 1, 1978 to June 30, 1979

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: David S. McCullough, 289-3367

Description:

This plan is a contract with the U.S. Office of Education to offer educational professions training programs for vocational administrators and instructors in Maine. Key features include individual projects planned, the target population to be served, the anticipated outcome from the training sessions and the evaluation procedures to be used.

Division of Federal Programs

Title: Title I, Elementary and Secondary Education Act, Annual Program Plan

Issued: February, 1978

Time Period Covered: FY 78 - October 1, 1978 to September 30, 1979

Purpose: To meet a Federal requirement

Type of Plan: Program

Contract: Donald Christie, 289-3541

Description:

This plan is submitted to the U.S. Office of Education as the Department's application for participation under Title I of the Elementary and Secondary Education Act. It indicates how funds will be spent for meeting the special educational needs of: (1) educationally deprived children residing in low income areas, (2) children in local (not under a State agency)

(continued on next page)

areas for neglected or delinquent children, (3) handicapped children in schools operated or supported by State agencies, (4) neglected or delinquent children in schools operated or supported by State agencies. Objective of this program is to reduce the learning gap between identified educationally handicapped elementary school children and their age and grade group.

Status of Implementation:

Anticipate receipt of over \$10 million grant to implement this program.

Title: Title IV, Elementary and Secondary Education Act, Annual Program Plan

Issued: Spring, 1977

Time Period: July 1, 1978 to June 30, 1979

Purpose: To meet Federal requirements for funding

Type of Plan: Policies and program

Contact: Horace P. Maxcy, Jr., 289-2475

Description:

Title IV of the Elementary and Secondary Education Act is a Federal program designed to improve the quality of education for Maine students. It provides funds for the acquisition of learning and library resources, funds for innovative education programs and funds to strengthen the State Education Department and its capability to serve local education agencies.

Bureau of Arts and Humanities

Title: National Endowment for the Arts/Basic State Agency Grant

Issued: January, 1978

Time Period Covered: July 1, 1978 to June 30, 1979

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: Alden C. Wilson, 289-2724

(continued on next page)

Description:

The plan is required for the receipt of block grant funding from the National Endowment of the Arts. It lists the Commission members, includes a statement of purpose, goals and objectives, and includes the programs, projects and activities to be carried out by the Maine State Commission on the Arts and Humanities.

Maine State Library Bureau

Title: Five-Year Plan for Statewide Library Development

Issued: January, 1978

Time Period Covered: 1978-1982

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: J. Gary Nichols

Description:

The five-year plan meets the requirements of the Federal "Library Services and Construction Act" and reflects the intent and strategies of the major functions of the Maine State Library; library services to State governments; statewide library service development; statewide development of library resources; statewide development of information networks, and the financing of library programs. Five-year goals and objectives for each major function are provided.

Maine Museum Bureau

Title: Maine State Museum Plan

Issued: November, 1977

Time Period Covered: 1977-79

Purpose: Produced for internal policy and programming

Type of Plan: Policy and program

Contact: Paul E. Rivard, Director

(continued on next page)

Description:

This plan is presented in three parts:

Part 1 - sets forth the timing, services and resources necessary to present and interpret Maine's historical, environmental and cultural heritage to Maine's citizens at the museum in Augusta and throughout the State.

Part 2 - sets forth the type and design of physical and graphic arrangements of exhibits and interpretive materials at the State Museum in Augusta.

Part 3 - sets forth necessary research on collection of materials to maintain basic museum operations as defined by law which are essential to the acquisition, care, preservation and interpretation and documentation of Maine's historical, environmental and cultural heritage.

Maine Historic Preservation Commission

Title: State of Maine Annual Preservation Plan

Issued: June, 1978

Time Period Covered: FY 78 - October 1, 1978 to September 30, 1979

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contract: Earle G. Shettleworth, Jr., 289-2133

Description:

This reviews the activities and programs of the Maine Historic Preservation Commission undertaken in FY 1977 and proposes those activities and programs to be implemented in FY 79 and following years. In addition, the plan includes personnel chart, summaries, survey and planning activities for FY 78 and in future years, and acquisition and development work accomplished in FY 78, provides an estimate of Federal funds needed for FY 78 through FY 81 a grants-in-aid apportionment warrant and the professional qualification of Commission personnel.

HUMAN SERVICES

Preface

The State Department of Human Services administers most of the State programs that pertain to medical and general health services. The State Housing Plan, that relates to people and their housing needs, is also placed in this functional category of State planning activities even though the State Planning Office drafted the plan. Similarly, the plan for Weatherization Assistance for Low Income People prepared by the Division of Community Services in the Executive Department is also found in this category.

Further complicating the neat arrangement of locating all plans related to human services in the human service category is the close interrelationship of the special supplemental food program administered by the Department of Human Services with the school lunch and breakfast programs administered by the Department of Educational and Cultural Services. Vocational Rehabilitation programs also cross the departmental boundaries of Educational and Cultural Services and Manpower Affairs. The Drug Abuse Prevention Plan of the Department of Human Services is a plan that crosses functional and departmental boundaries which is of concern to and a part of the Comprehensive Criminal Justice Plan produced by the Maine Criminal Justice Planning and Assistance Agency. Examples of planning activities that cross functional planning as well as departmental boundaries are numerous, thus requiring a continuing surveillance of State planning activity with the necessary follow-up to either consolidate, coordinate or abolish duplicative planning activities.

In Human Services planning, most plans have been developed to meet Federal requirements. Most of the plans drafted have been program or policy-program type plans. As in the other general functional planning activity areas, much still remains to be done to develop a comprehensive planning capability for the human services activity area.

TABLE 6
Human Services Plan Analysis

TYPE OF PLAN	PURPOSE OF PLAN			Totals
	Federal Requirement	State Requirement	Internal Policy or Program	
Policy	4	-	-	4
Program	8	-	2	10
Policy-Program	9	-	1	10
Study & Recommendation	-	-	-	-
Total	21	-	3	24

HUMAN SERVICES

Executive Department

Division of Community Services

Title: Weatherization Assistance for Low Income People

Issued: August, 1977

Time Period Covered: November 1, 1977 to October 30, 1978

Purpose: To meet a Federal requirement, and for use in internal program planning

Type of Plan: Program

Contact: Timothy P. Wilson, 289-3773

Description:

This plan is mandated by the U.S. Department of Energy and presents the rationale, supporting data and program goals of the Maine Weatherization Program for low income citizens. Detailed information regarding the allocation of DOE funds on a county-by-county basis and the establishment of special goals which satisfy FEA program requirements is provided. The allocation formula considers degree days, elderly households, low income totals, and substandard housing indicators. The Maine Weatherization Program has been operating since 1973-74.

Status Implementation:

A DOE grant of \$433,000 was awarded to implement the activities as described in the Plan.

Department of Human Services

Bureau of Maine's Elderly

Title: State Plan on Aging - Maine

Issued: May, 1977

Time Period Covered: October 1, 1977 to September 30, 1978

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: Trish Riley, 289-2561

Description:

The plan is developed to make the Bureau eligible for Federal funding from the U.S. Administration on Aging. The plan lists 17 objectives related to providing a comprehensive and coordinated system of delivering services to the elderly, and provides major action steps to be undertaken in support of each objective. Also included are nine action plans dealing with technical assistance; program assessment; program coordination; involvement of State Advisory Committee on Aging, Area Agencies, and Nutrition Project Housing Councils; increasing participation of low-income minority older persons, grants and contracts to minority agencies and organizations; equal employment opportunity; and training and manpower development. A summary resource allocation plan, including separate breakdowns for elderly services and the elderly nutrition program, is provided.

Status of Implementation:

Currently in effect. Bureau requested \$1,673,000 from the Administration on Aging to carry out its program.

Office of Health and Medical Services

Title: Medical Assistance under Title XIX of the Social Security Act

Issued: July 1, 1966

Purpose: To meet a Federal requirement

Type of Plan: Policy

Contact: David D. Williams, 289-2674

Description:

This plan outlines how the State of Maine will use Federal funds to match State appropriated funds to pay (1) the cost of administering the Medicaid Program and (2) health providers and suppliers for services and supplies provided persons eligible for Medicaid. Services under this plan are provided by hospitals, nursing homes, physicians, pharmacies, and other providers and given to families with dependent children, the elderly, blind and disabled, and other medically and financially needy persons. Approximately 100,000 individuals (or about 10% of the State's population) are covered by this plan.

Status of Implementation:

Plan became effective July 1, 1966.

Title: Special Supplemental Food Program for Women, Infants, and Children (WIC)
State Agency Plan of Program Operation and Administration

Issued: November, 1977

Time Period Covered: FY 1978

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: John H. Nichols, 289-3991

Description:

This plan provides a public statement of the philosophy, goals and objectives of the Women, Infants and Children's Supplemental Food Program in Maine. It establishes State guidelines and defines the responsibilities and obligations of both State and local agencies which administer the program. The plan is utilized by the Food and Nutrition Service, U.S. Department of Agriculture, Regional Office as an evaluation tool to assess the program.

Title: State of Maine - Maternal and Child Health, and Crippled Children's Program

Issued: First in 1968; amended annually

Time Period Covered: October 1, 1978 to September 30, 1979

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: Marguerite C. Dunham, 289-3311

Description:

Primary purpose of plan is to obtain federal funds to operate the Maternal and Child Health, and Crippled Children's programs. The manner of program operation is described.

Title: State of Maine Medical Facilities Plan

Issued: September, 1977

Purpose: To meet a Federal requirement

Type of Plan: Policy

Contact: John W. Norton, 289-2716

Description:

This plan will be used as a guide in making decisions on capital construction, renovations or new services to hospitals and nursing homes under the planning section (§ 1122) of P.L. 93-603. Recommendations are made on bed/population ratios, occupancy rates, etc., for all hospitals and nursing homes.

Title: Maine State Health Plan

Issued: To be issued March, 1979

Time Period Covered: April, 1979 to April, 1984

Purpose: To meet a Federal requirement

Type of Plan: Policy

Contact: W. Michael Reid, 289-2716

(continued on next page)

Description:

The major components of this Statewide health plan will be: (1) an analysis of present federal and State health programs and policies, (2) a thorough study of the major health services in Maine (e.g., prevention services, primary care, acute care, and long term care), (3) an analysis of the health needs of the population (present health status and health problems), and (4) a set of goals, objectives, long-range actions, resources required, and the implementation strategies for accomplishing these goals. The goals will address needed manpower, facilities, services and data systems necessary to improve planning capabilities. Benefits expected are more effective and efficient health services and health care cost containment for Maine people. The plan must meet the requirements of the National Health Planning and Resources Development Act (P.L. 93-641) and be approved by the Maine State Health Coordinating Council.

Title: Public Water Supply Supervision Program

Issued: March 23, 1976

Time Period Covered: April, 1976 to September, 1980

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: Gerald Bates, 289-3826

Description:

Under this plan, the State of Maine will seek improved water quality, protection of water sources and their storage, and improved education and operation of personnel of public water systems under the authority of the Federal "Safe Drinking Water Act". The plan affects all public water systems within the State of Maine. Plan calls for the development of a State emergency plan for water in coordination with other states, and federal agencies, county agencies and water utilities. Activities mentioned in the plan include surveillance of and technical assistance to water utilities; review of water system plans for new construction, changes in treatment, and other modifications; laboratory certification and capability; training and certification of water utility operators, enforcement of regulations, and disease surveillance and investigation.

Bureau of Rehabilitation

Title: State Plan for Vocational Rehabilitation Services

Issued: July, 1977

Time Period Covered: October 1, 1977 to September 30, 1978

(continued on next page)

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: Thomas Longfellow, 289-2266

Description:

The plan spells out the conditions of the Maine Department of Human Services agreement whereby it receives Federal funds under Title 1 of the Rehabilitation Act of 1973, as amended, for vocational rehabilitation, rehabilitation services and for innovation and expansion grant projects. Vocational rehabilitation services have to be carried out and administered according to the State Plan. The plan provides the basis for the provision of services to disabled citizens, of employable age, to assist them to enter into suitable employment. Part A contains the basic assurances, and Part B contains program planning data.

Title: Program and Financial Plan (for Vocational Rehabilitation)

Issued: July, 1977

Time Period Covered: October 1, 1977 to September 30, 1978

Purpose: To meet a Federal requirement, and for use in internal policy planning

Type of Plan: Policy

Contact: Thomas Longfellow, 289-2266

Description:

This plan identifies and establishes major goals, objectives and financial resources available to formulate direction for vocational rehabilitation services on the basis of documented problem areas and needs.

Title: Maine State Plan for Alcohol and Drug Abuse Services

Issued: July 15, 1978

Time Period Covered: October 1, 1978 to September 30, 1979

Purpose: Internal policy or program

Type of Plan: Program

Contact: Dwight Lanning, 289-2781

(continued on next page)

Description:

The Drug Abuse Prevention Plan and the Maine State Alcoholism Plan are combined as a single plan to continue, develop and implement a more comprehensive, coordinated statewide alcoholism and drug abuse prevention program. Major activities funded include: (1) regional planning and coordination of alcoholism and drug abuse treatment system components, (2) grants program management, (3) state plan development, and (4) training and manpower development for alcoholism and drug abuse treatment programs. Major thrusts in the FY 79 program will include improved administration, planning and coordination activities with the Maine Health Systems Agency, the Bureau of Planning & Development and other State agencies, six treatment and rehabilitation efforts, completion of the management information system, research and evaluation, prevention through education and public information, three manpower and training activities, and interfacing with the Maine Criminal Justice Planning and Assistance Agency and the Department of Mental Health and Corrections to provide for intervention and treatment activities within the criminal justice system.

Bureau of Resource Development

Title: Final State Plan, Title XX - Social Services Programs

Issued: July 1, 1977

Time Period Covered: July 1, 1977 to June 30, 1978

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: Peter Walsh, 289-2971

Description:

This plan describes those services which the Department of Human Services will fund with Title XX (Social Security Act) and P.L. 94-401 Day Care monies. The purposes of the broad range of services offered are to help clients reach one or more of the following Federal goals: (1) achieve or maintain economic self-support to prevent, reduce or eliminate dependency, (2) achieve or maintain self-sufficiency, including reduction or prevention of dependency, (3) prevent or remedy neglect, abuse or exploitation of children and adults unable to protect their own interests, or preserve, rehabilitate or reunite families, (4) prevent or reduce inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care, or (5) secure referral or admission for institutional care when other forms of care are not appropriate, or provide services to individuals in institutions. Services available under the plan are: alcoholism services, services for the blind, camperships, day care for children, meals for the elderly, family planning, homemaker services, housing services, services to the mentally ill, services to the mentally retarded, transportation, youth services, substitute care for children, protective services for both children and adults, supportive services for adults, and information and referral.

Status of Implementation:

Currently in effect. It is estimated that \$13 million in Federal funds, matched with \$2.7 million in local, and \$1.4 million in State funds, are available to fund these services.

Bureau of Social Welfare

Title: Simplified State Plan for Aid to Families with Dependent Children (AFDC)
Issued: April 1, 1976 - amendments are made as required or necessary
Purpose: To meet a Federal requirement (under Title IV-A of the Social Security Act)
Type of Plan: Program
Contact: Paul LeVecque, 289-2826

Description:

Plan is essentially a contract with the Federal government outlining State compliance with the Federal program regulations and the administrative structure and policy within which Maine operates the program. It provides a description of the organization and how personnel and financial resources will be utilized to administer emergency assistance to needy families with children, outlines the eligibility requirements, defines the payments standards, and identifies tangential programs. Attachments refer to such matters as an unemployed father, the responsibility of relatives, etc.

Status of Implementation:

Currently in effect

Title: Child Support Enforcement Plan
Issued: 1975 - amendments are made as required
Purpose: To meet a Federal requirement (under Title IV-D of the Social Security Act)
Type of Plan: Policy and program
Contact: Paul LeVecque, 289-2826

Description:

Plan describes how the State implements and administers the applicable Federal laws and regulations. It provides information on the administrative structure, the target groups in priority order, and on interstate and intrastate coordination of activity.

Status of Implementation:

Currently in effect.

Title: Food Stamp Plan

Issued: July, 1974 - updated as necessary

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: Paul LeVecque, 289-2826

Description:

Plan is essentially a contract with the U.S. Department of Agriculture, specifying the manner in which the Food Stamp Program is to be conducted statewide. It delineates eligibility requirements, outlines the administrative structure, and includes separate plans for outreach, administrative review and the process of issuing food stamps.

Status of Implementation:

Currently in effect

Title: Work Incentive Program

Issued: September, 1978 - updated annually

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: Phyllis Stiegler, 289-2415

Description:

Overall goal of program is to reduce the costs of the AFDC program. Plan identifies operational policy and procedures of the program, the separate responsibilities of the Department of Labor and Department of HEW components, and the projected annual costs of the plan.

See also "Plan and Budget for Work Incentive Program, FY 77" listed under the Department of Manpower Affairs."

Status of Implementation:

Currently in effect

Title: Quality Control Plan

Issued: AFDC, July 1, 1964; Medicaid, July 1, 1975; Food Stamp, July 1, 1973.

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: Nancy White, 289-2826

Description:

Three separate plans have been written showing how quality control shall be implemented for each of the AFDC, Medicaid, and Food Stamp programs.

Department of Mental Health and Corrections

Bureau of Corrections

Title: State Correctional Component of the FY 78 Maine Criminal Justice Planning and Assistance Agency (MCJPAA) Comprehensive Plan

SEE Public Protection Functions. For page number refer to Index.

Bureau of Mental Health

Title: Maine Mental Health Plan and Annual Review and Progress Report

Issued: Plan issued in August, 1976; report in July, 1977

Time Period Covered: 5 years - 1977 through 1981

Purpose: To meet a Federal requirement, and for use in internal policy and program planning

Type of Plan: Policy and program

Contact: Roger LaJeunesse and Frank Schiller, 289-3167

Description:

The annual review and progress report is based upon the "Maine Mental Health Plan" issued in August, 1976 and is prepared for HEW to comply with the "Public Health Services Community Mental Health Centers Act". It documents the Department's most recent activities and its anticipated future direction, and is used as a vehicle for public input, review and comment.

The 1976 Plan identified the types of comprehensive mental health services provided by the Bureau of Mental Health, and provided an assessment of the goals and programs of Maine's mental health system. The plan describes the overall mental health services program, and is followed by sections on goals and objectives, pre-admission screening, public mental hospitals, alternatives to institutionalization, follow-up care, manpower, licensing and standards, and the coordination of planning. Needs assessment and detailed information on each of the eight mental health service, or catchment areas are included.

Appendix C of the plan is a plan for residential children's services. It presents a proposal for a system of mental health services for severely disturbed children, identifies the extent of need, makes recommendations, and provides information on available funding and accountability.

Status of Implementation:

Currently in effect.

Bureau of Mental Retardation

Title: Comprehensive Mental Retardation Plan - Direction, Action, Services

Issued: January, 1977

Purpose: For use in internal policy and program planning

Type of Plan: Policy and program

Contact: Kevin W. Concannon, 289-3167

Description:

The development of a Statewide community based plan for mentally retarded citizens is founded in a commitment by the State to provide a continuum of services in the least restrictive manner possible. The Department endorses this principle of normalization and incorporates that principle in this plan. The plan is divided into the Bureau's statement of philosophy of a comprehensive statewide services plan and a detailed plan for Pineland Center. The Pineland Center plan addresses the needs of its residents and sets future direction for this facility's activities. The Department's goal is to provide the best quality of service for the mentally retarded through an integrated facility and community program. The plan provides a description of the regional service system and the resource center concept, and includes staffing patterns for the regional and resource centers.

Status of Implementation

The Regional Service System and the Resource Centers were scheduled to be operational by July 1, 1977.

Title: Developmental Disabilities: The State Plan for Maine FY 78

Issued: September, 1977

Time Period Covered: October 1, 1977 to September 30, 1978

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: Peter Stowell, Colleen Gibbs, 289-3167

Description:

This plan is required by the Federal government in order for the State to receive its formula grant under the Development Disabilities Act. It is developed and implemented by the Maine State Planning Council on Developmental Disabilities. The plan provides: descriptive and

(continued on next page)

demographic information on the developmentally disabled population (defined as those with autism, mental retardation, cerebral palsy, epilepsy and any other related condition which is substantially handicapping, is expected to continue indefinitely and originates before the age of 18), information on State agencies which serve developmentally disabled persons, an assessment of service gaps, a description of the DD Council and its activities, and the Council's goals, objectives, and design for implementing them during FY 78.

State Planning Office

Title: Public Policy and Maine Housing: Introduction, Recommended Goals, Objectives and Actions

Issued: August, 1977

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contract: Phil Harris, 289-3261

Description:

This plan pronounces several major policies and goals relative to housing in the State of Maine. These policies deal with issues of coordinating housing services at all levels of government, cites housing preservation and rehabilitation as the State's number one housing priority, enunciates the need for greater consumer education and protection, calls for a more equitable distribution of housing resources to all geographic areas and to all types of residents in need of housing assistance, and promotes the stimulation of more efficient uses of land and energy resources. Each policy statement is supported by a series of goals dealing with nine specific issues. The plan includes a series of implementation actions and objectives, which will be developed in greater detail with additional local and organizational input.

Status of Implementation

Plan was adopted by Governor Longley in Executive Order #2 (FY 77/78), issued August 11, 1977, entitled "State of Maine Housing Policies".

State Housing Authority

Title: Low Income Rental Housing Priorities and Estimated Need

Issued: Annually

Purpose: To meet internal program planning requirements

Type of Plan: Program

Contact: Charlie Hazzard, 622-3126

Description:

Estimated low income rental needs for low income families and the elderly are projected by municipality and State Housing Authority priorities are developed to assist in giving direction to its program. An annual update of the needs and priorities is made to meet federal Section 8 housing program requirements. The Plan also indicates those cities and towns which have passed consent resolutions that permit the State Housing Authority to work directly with them.

MANPOWER

Preface

Manpower plans are developed by several offices and bureaus of State government, located principally in the Executive Department and the Department of Manpower Affairs. They are produced essentially in response to federal program requirements and guidelines and are done for the over-riding purpose of qualifying the State to receive federal money for a variety of manpower training and subsidy programs geared to specific target populations. Overall, integrated and coordinated manpower planning rests, to some extent, with the State Manpower Services Council, located within the Executive Department, but no comprehensive State manpower plan, as such, has yet been developed.

Other manpower related plans are also prepared in the Department of Education and Cultural Services, especially vocational education and training program plans.

Table 7 follow this preface. A total of eight plans have been identified under Manpower -- all of which have been prepared to meet federal funding requirements. Four of these plans are program plans and four constitute combined policy-program plans.

TABLE 7
Manpower Plan Analysis

TYPE OF PLAN	PURPOSE OF PLAN			
	Federal Requirement	State Requirement	Internal Policy or Program	Totals
Policy	-	-	-	-
Program	4	-	-	4
Policy-Program	4	-	-	4
Study & Recommendation	-	-	-	-
Totals	8	-	-	8

MANPOWER

Office of CETA Planning & Coordination

Title: Title III Youth Programs Plan

Issued: September 15, 1978

Time Period Covered: October 1, 1978 - September 30, 1979

Purpose: To meet a Federal program requirement; annual plan submissions are called for

Type of Plan: Policy and Program

Contact: Pete Thibodeau, Paul Cyr, 289-3375

Description:

This plan, which covers grant management and program goals, delivery and review activities, qualifies the State under provisions of the Youth Employment and Demonstration Projects Act of 1977. Employment, training and support services will be provided to economically disadvantaged, unemployed youth (ages 16-21) in the "balance of state" area. "Balance of State" comprises the area covered by Androscoggin, Aroostook, Franklin, Knox, Lincoln, Oxford, Piscataquis, Sagadahoc, Somerset, Waldo, Washington and York Counties.

Status of Implementation:

Initially implemented in January, 1978

Title: Annual CETA Title VI Plan

Issued: September 15, 1978

Time Period Covered: October 1, 1978 - September 30, 1979

Purpose: To meet a Federal program requirement; annual submissions are called for

Type of Plan: Policy and Program

Contact: Dana DeVos, John Abbott, 289-3375

Description:

Grant management, as well as program goals, delivery and review activities, are covered in this plan developed annually to meet requirements of the Comprehensive Employment and Training Act of 1973, as amended. The CETA Title VI program provides temporary employment in the public sector for economically disadvantaged and chronically unemployed people. This plan applies to the "balance of state" area.

(continued on next page)

Status of Implementation:

The ongoing CETA Title VI program is implemented each year, beginning in January, in accordance with the annual plan.

Title: Summer Program for Economically Disadvantaged Youth (SPEDY)

Issued: April/May, 1978

Time Period Covered: June, July, August, 1978

Purpose: To meet a Federal program requirement

Type of Plan: Policy and Program

Contact: Paul Cyr, 289-3375

Description:

The SPEDY plan and program requirements are mandated by Title III of the Comprehensive Employment & Training Act of 1973. Part-time employment in the public sector during the summer months is provided for economically disadvantaged youth residing in the "balance of state" area. Plan deals with grant management, and program goals, delivery and review activities.

Status of Implementation:

Implemented in 1977; will be implemented in 1978 as new plan is developed.

Title: Senior Community Services Employment Program

Issued: May, 1978

Time Period Covered: July 1, 1978 - June 30, 1979

Purpose: To meet a Federal program requirement

Type of Plan: Policy and Program

Contact: Pete Thibodeau, Fred Lawler, 289-3375

Description:

This plan, which addresses grant management and program goals, delivery and review activities, is prepared to qualify the State for receipt of funding to provide part-time employment in the public sector to economically disadvantaged, unemployed people over 55 years of age. Program covers residents of "balance of state" area. It is consistent with provisions of the Title IX of the Older Americans Act.

Status of Implementation

FY 77-78 plan is in operation

Title: Title I FY 79 Plan for Balance of State

Issued: July 1, 1978

Time Period Covered: October, 1978 - September 30, 1979

Purpose: To meet a Federal program requirement, and prepared for program planning

Type of Plan: Program

Contact: Pete Thibodeau, 289-3375

Description:

This plan, developed for the 12-county "balance of state" area, states policy goals, performance objectives, and methodologies by which services will be provided to eligible participants. The program essentially provides employment and training opportunities to economically disadvantaged, unemployed individuals.

Status of Implementation:

FY 78 plan is being implemented.

Department of Manpower Affairs

Employment Security Commission

Title: Unemployment Compensation (UC) Program and Budget Plan for Fiscal Year 1979

Issued: July, 1978

Time Period Covered: October 1, 1978 - September 30, 1979

Purpose: To meet a Federal program requirement

Type of Plan: Program

Contact: Frank A. Johnson, 289-2316

Description:

This plan, in accord with policies and priorities established by the Employment and Training Administration of the U.S. Department of Labor, outlines major program and management objectives to be achieved during the fiscal year by the Unemployment Compensation Division. The budgetary portion of the plan sets forth the resources necessary to meet these objectives.

Status of Implementation:

Plan in effect and operating.

Title: Program and Budget Plan (PBP) for Job Service

Issued: July, 1978

Time Period Covered: October 1, 1978 - September 30, 1979

Purpose: To meet a Federal program requirement

Type of Plan: Program

Contact: William R. Malloy, Leonard R. Nilson, 289-3431

Description:

This plan is developed to fulfill the legal requirements of the U.S. Department of Labor, Employment and Training Administration (ETA), for grants to states for the operation of

(continued on next page)

public employment service offices. It contains the agency's method of delivering mandated services and an explanation of how grant monies are used to perform public employment service functions. It also serves as a monitoring tool for ETA on progress made towards meeting stated goals. Placement services available to employers and applicants are described and special services for such groups as veterans, migrant and seasonal farm workers are also detailed.

Status of Implementation:

Plan in effect and operating.

Title: Plan and Budget for Work Incentive (WIN) Program

Issued: August, 1978

Time Period Covered: October 1, 1978 - September 30, 1979

Purpose: To meet a Federal program requirement

Type of Plan: Program

Contact: R. Raymond Googins, 289-2415

Description:

This plan describes the operation of the Work Incentive (WIN) program in Maine which is jointly operated by the Employment Security Commission and the Department of Human Services. It includes fiscal and operating policies as mandated by the U.S. Department of Labor, Employment Training Administration (ETA) and an explanation of how grant monies will be utilized in Maine. The WIN program provides employment services to recipients of Aid to Families with Dependent Children (AFDC).

Status of Implementation:

Currently in operation.

NATURAL RESOURCES

Preface

The State Departments of Conservation, Environmental Protection, and Inland Fisheries and Wildlife, as well as the State Planning Office and the Baxter State Park Authority, develop plans related to the use of the State's natural resources. Half of these plans are prepared by the various bureaus of the Department of Conservation.

The important forest resource of the State is covered by the Maine Forest Service Policy Plan which provides general direction for the Bureau of Forestry's programs. In addition, separate plans deal with forest fire prevention, pre-suppression, suppression and control and with spruce budworm damage control.

The Maine Geological Survey plan deals with hydrological, marine and physical geology programs. It provides resource data collection on a fixed schedule in accordance with the Five Year Program Plans For Physical Resources Inventory, 1977-1982.

The Land Use Regulation Commission has adopted a Comprehensive Land Use Plan (September, 1976), which sets forth guidelines for permanent zoning of the State's unorganized townships which is now being implemented. This plan and the State land use element being prepared by the State Planning Office should be continually reviewed to insure that conflicting objectives do not occur.

Park system plans are in preparation and a program plan has been developed by the Baxter State Park Authority. These plans are coordinated within the Statewide Comprehensive Outdoor Recreation Plan (SCORP), which is updated every five years.

The management plan for public lands held by the Bureau of Public Lands is being used in developing site specific plans for State owned lands. In addition, a Coastal Island Management Plan is in preparation that will contain policy for administration of islands under jurisdiction of the Bureau.

Plans prepared by the Department of Environmental Protection deal with air quality control, solid waste management, basin water quality management, and areawide waste water treatment. These are in varying stages of development and are used to carry out land, water and air pollution abatement programs as required under State and federal legislation.

The Department of Inland Fisheries and Wildlife has prepared management plans for all inland fish and wildlife species.

The study and recommendation plan, Management of Water and Related Land Resources in the State of Maine, prepared by the State Planning Office in 1975, has resulted in the establishment of a Land and Water Resources Council. This Council, consisting of Commissioners and directors of State agencies concerned with natural resources planning and management, is responsible for developing a comprehensive, integrated land and water resources planning and management program for Maine. The State Planning Office has also completed a State land use element which identifies and analyses the present State resource planning and management system and will eventually lead to a State growth plan.

Table 8 on the next page indicates that the largest number of plans identified in the functional area of natural resource planning were prepared for internal policy or program development. Six plans, including policy, program and study and recommendation plans, were prepared to meet federal funding requirements. In all, twenty-seven plans are identified under natural resources planning activities.

TABLE 8
Natural Resources Plan
Analysis

TYPE OF PLAN	PURPOSE OF PLAN			Totals
	Federal Requirement	State Requirement	Internal Policy or Program	
Policy	3	3	1	7
Program	2	-	4	6
Policy-Program	-	-	3	3
Study & Recommendation	1	1	9	11
Total	6	4	17	27

NATURAL RESOURCES

Department of Conservation

Bureau of Forestry

Title: Maine Forest Service Policy Plan - Goals, Objectives, Strategies and Implementation

Issued: July, 1977

Purpose: Produced for internal department policy planning

Type of Plan: Policy and Program

Contact: Linda Harvell, 289-2791

Description:

This plan articulates goals, objectives, program approaches, and implementation measures for the Maine Forest Service, and provides direction for the future programming, budgeting, and allocation of public resources for the most effective and efficient execution of Forest Service responsibilities. Activities covered by the plan include protection services, technical assistance services, and planning and research services.

Title: State Forest Fire Plan

Issued: In final draft form

Purpose: Produced for internal policy and program planning

Type of Plan: Policy and program

Contact: Earl Williams, 289-2275

Description:

The plan presents the operational policies and procedures for the State's Forest Fire Control responsibilities which include Prevention, Presuppression, Detection and Suppression. It is in final draft form as of this printing.

Title: Spruce Budworm Six Year Plan

Issued: February 25, 1976

Time Period Covered: 1976 to 1982

Purpose: Prepared for Internal Policy and Program Planning

Type of Plan: Policy and program

Contact: Lloyd Irland, 289-2791

Description:

The plan guides development and implementation of the Department of Conservation programs dealing with the State's spruce budworm epidemic. Sections cover the financing of the spray project, promotion of silvicultural approaches to control and to salvage, financing of research into improved control methods, assistance to small landowners, and organization of the protection effort in the most effective manner.

Status of Implementation:

Fully implemented, enacted into law as the 1976 Spruce Budworm Suppression Act.

Bureau of Geology

Title: Maine Geological Survey Five Year Program Plan for Physical Resources Inventory, 1977-1982

Issued: December, 1976

Time Period Covered: 1977 to 1982

Purpose: Prepared for internal program planning (management of the resource data collection program)

Type of Plan: Program

Contact: R. G. Doyle, 289-2801

Description:

This is a statewide physical resource data acquisition plan designed to produce high quality resource data at low cost and on a fixed schedule. Under the Plan, this information will be provided to assist data users, land management planners and decision makers, the

(continued on next page)

mineral industry and the public in improving resource use and conservation to better manage the State's physical resources. The three programs covered are Hydrogeology Marine Geology and Physical Geology.

Status of Implementation:

In second year of operation.

Land Use Regulation Commission

Title: Comprehensive Land Use Plan for the Plantations and Unorganized Townships of Maine

Issued: September 17, 1976

Purpose: To meet a requirement of State law

Type of Plan: Policy

Contact: Frederick Todd, 289-2631

Description:

The purpose of the Plan is stated in Title 12, M.R.S.A., § 685-C 1, which states, in part, "Such plan shall guide the Commission in developing specific land use standards and delineating district boundaries and guiding development and generally fulfilling the purposes of this chapter."

"This plan may consist of maps, data and statements of present and prospective resource uses which generally delineate the proper use of resources, and recommendations for its implementation.

Status of Implementation:

Since the adoption of the Comprehensive Plan and based upon its policies, a second major document, "Land Use Districts and Standards", has been adopted by the Commission. Based upon these documents, the unorganized territory is being re-zoned. A "one-stop" permitting procedure, involving LURC, DEP, and IF&W has been implemented.

Bureau of Parks and Recreation

Title: State Park Policy Plan 1977-1982

Issued: Fall, 1978

Time Period Covered: 1978 - 1982

(continued on next page)

Purpose: Establish program goals and policies

Type of Plan: Program

Contact: Herbert Hartman, 289-3821

Description:

This plan will propose a policy framework for a development schedule for State Parks, Memorials and Boat Launching Sites over the next five year period. It will establish objectives and priorities for all programs of the Bureau of Parks and Recreation and identify funding needs and sources.

Title: Maine Statewide Comprehensive Outdoor Recreation Plan

Issued: March, 1977

Time Period Covered: 1977 to 1982

Purpose: To meet a Federal requirement

Type of Plan: Policy

Contact: Thomas J. Cieslinski, 289-3823

Description:

This plan is prepared to satisfy a requirement of the Federal Land and Water Conservation Fund Act passed by Congress in 1965. This Act (LAWCON) was created to make federal monies available to public jurisdictions for the planning, acquisition, and development of outdoor recreation areas and facilities. These monies for outdoor recreation projects are appropriated by Congress to the Federal Heritage Conservation & Recreation Service for distribution to the states according to a formula determined by law. In order to be eligible to spend the monies allocated to it, each state must have an approved statewide Comprehensive Outdoor Recreation Plan (SCORP). This plan, which is intended to guide the state's planning, acquisition, and development programs for outdoor recreation, must be completely updated at least once every five years. This document is a complete update of Maine's last SCORP prepared in 1972.

The plan describes the supply, demand and deficiencies for outdoor recreation in the State of Maine. It also includes an Action Plan with proposed recommendations, actions, and contains a five year planning program.

Title: Public Facilities For Boats Plan

Issued: January, 1976

(continued on next page)

Purpose: To meet a State requirement

Type of Plan: Study and Recommendation Plan

Contact: Thomas J. Cieslinski, 289-3823

Description:

This plan is an internal document developed to provide guidance to the Public Facilities for Boats Program as required by State statute. The plan describes regional boating access needs and means by which these needs may be satisfied throughout the State. The Plan is not a site specific plan.

Bureau of Public Lands

Title: Management Policies for Lands Under the Jurisdiction of the Bureau of Public Lands

Issued: December, 1974

Purpose: To meet a requirement of State law

Type of Plan: Policy

Contact: Lee M. Schepps, 289-3061

Description:

This plan establishes management objectives and policies for lands under the Bureau's jurisdiction. Policies deal with environmental quality, inventory, soil and water management, resource protection, recreation management, fish and wildlife management, economic opportunity, timber management, agricultural use, minerals management, research, special use, interagency cooperation, and public involvement.

Status of Implementation:

Site Specific plans are being written and are available at the Bureau.

Title: Coastal Island Management Plan

Issued: Draft Issued July, 1978

Purpose: To meet requirements of State law

Type of Plan: Policy

Contact: Lee M. Schepps, 289-3061

Description:

Plan will establish management objectives and policies for the coastal islands under the jurisdiction of the Bureau. It contains the history, activities and products of the Coastal Island Registry, a narrative profile summary of State owned islands, proposals on which islands should be transferred from the Bureau's jurisdiction, which should remain under its jurisdiction, and which should be priority islands for Bureau action, with recommendations, a description of the island inventory data available, and appendices containing Coastal Island Registry law and regulations, and other agencies, reports, etc., providing island data.

Department of Environmental Protection

Bureau of Air Quality Control

Title: Implementation Plan for Air Quality Control

Issued: January 31, 1972

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: David Tudor or David Dixon, 289-2437

Description:

The objective of the plan is to attain and maintain air quality standards and to protect high air quality where it exists, thereby protecting property values, plant and animal life and the health, safety and general welfare of all the citizens of the State. The plan includes a description of the State air quality monitoring network, monitoring results and the status of attainment with air quality goals or standards, descriptions of the means of attaining and maintaining standards including emission standards, regulations, and means of dealing with air pollution emergencies. The plan applies to the entire State of Maine and requires certain sources of air pollution to obtain a license by December 31, 1972 or prior to construction.

Status of Implementation:

The plan has been adopted by the Board of Environmental Protection. Those parts so required have been adopted by the Legislature. The original plan was approved by EPA's Administrator on October 24, 1972.

Bureau of Land Quality Control

Title: Solid Waste Management Plan

Issued: 1970

Purpose: To meet a Federal requirement

Type of Plan: Policy

Contact: Ronald Howes, 289-2111

Description:

This plan establishes long-range objectives for a State solid waste management program at the State and local level. It surveys the existing situation as of 1970 and proposes a regional approach to the collection and disposal of solid waste.

(continued on next page)

Status of Implementation:

Plan is still in effect, but outdated. It is currently under revision, with a new version due to be released during the fall of 1978.

Bureau of Water Quality Control

Title: "208" Areawide Waste Treatment Management Plans

Issued: Summer, 1977

Purpose: To meet a Federal requirement

Type of Plan: Policy

Contact: Allen Corson, 289-2591

Description:

These plans indicate the actions necessary to achieve the 1983 goals of fishable, swimmable waters mandated by P.L. 92-500 (Federal Water Pollution Control Act Amendments 1972). Five planning areas were originally designated. These are: Northern Maine, Southern Kennebec Valley, Lewiston-Auburn Little Androscoggin, Portland-Sebago, and Southern Maine. The respective regional planning commissions for each area are the planning agencies. The role of the Department is to review and certify these plans once completed. Recommendations on three of the five plans have been made to the Governor, who has endorsed and forwarded them to the Regional Administrator for EPA in Boston. The Portland-Sebago and Southern Maine plans will be completed soon and sent to the Governor.

Plans will also be prepared for all areas outside of the five designated areas by the appropriate regional planning agencies. This work is to be completed by January 1, 1980. In addition, the North Kennebec and Penobscot river basin areas will be studied in more detail and plans will be prepared by the respective regional planning agencies for publication after January, 1980.

Title: Basin Water Quality Management Plans

Issued: 1975 and 1976

Purpose: To meet a Federal requirement and State law

Type of Plan: Study and recommendation

Contact: Allen Corson, 289-2591

(continued on next page)

Description:

These plans identify water pollution problems and indicate waste abatement measures. The plans are complete for every river basin in Maine and two sub-basins. The specific river basins are:

Androscoggin	Sebasticook (sub)	St. John
Aroostook	Penobscot	Prestile (sub)
Coastal Maine	Presumpscot	Southern Maine
Kennebec	St. Croix	

Status of Implementation:

Currently in effect

Title: Oil Spill Contingency Plan

Issued: October, 1978

Purpose: Emergency Response Plan for Internal Programming Purposes

Type of Plan: Policy and Program Plan

Contact: Marc Guerin, 289-2591

Description:

The plan identifies the location and type of oil spill emergency equipment, the telephone contact numbers for all affected State agencies and sets forth policy guidelines for response to oil spill emergencies. It also identifies and describes all applicable federal and State laws applicable to oil spill emergencies.

Title: Biological Study on the Effect of Petroleum on Commercially Valuable Soft Shell Clams

Issued: 1976

Purpose: Conducted for internal policy and program purposes

Type of Plan: Study and Recommendation Plan

Contact: Marc Guerin, 289-2591

Description:

This plan describes how JP-4, an aviation fuel, affects commercially valuable soft shell clams and suggests means by which they may be better protected and how the beaches may be restored following discharges of this type.

Title: Port Strategy Study for Penobscot Bay
Issued: 1977
Purpose: Conducted for internal policy and program purposes
Type of Plan: Study and Recommendation Plan
Contact: Marc Guerin, 289-2591

Description:

This plan sets forth policy guidelines for response to oil spills and for protecting natural resources in Penobscot Bay. It is also a preventative plan showing how oil spills can be averted through use of common sense preventative measures.

Title: Port Strategy Study for Casco Bay
Issued: 1975
Purpose: Conducted for internal policy and program purposes
Type of Plan: Study and Recommendation Plan
Contact: Marc Guerin, 289-2591

Description:

This plan sets forth policy guidelines for response to oil spills and for protecting Maine's natural resources in Casco Bay. It is also a preventative plan showing how oil spills can be averted through use of common sense preventative measures.

Department of Inland Fisheries and Wildlife

Title: Planning for Maine's Inland Fisheries and Wildlife Resources

Issued: October 1, 1975

Time Period Covered: October, 1975 to September, 1979

Purpose: To meet a Federal requirement, and for use in internal program planning

Type of Plan: Program

Contact: Kenneth H. Anderson, 289-3286

Description:

The plan's purpose is (1) to ensure that all species of inland fisheries and wildlife are perpetuated to be used and enjoyed now and in the future, (2) to maintain these resources for their intrinsic and ecological value as well as their direct benefit to man, (3) to provide an economic contribution from these resources in the best interests of the State of Maine, and (4) to provide scientific and educational use of these resources. The plan contains statewide individual species assessments, management goals and objectives, problem statements, management strategies, and species management programs. Proven and innovative approaches are used to estimate harvest and use levels, establish harvest and use regulations, law enforcement, habitat inventories, research, habitat acquisition, habitat preservation and habitat management.

Status of Implementation:

Ongoing

Baxter State Park Authority

Title: Baxter State Park General Management Plan

Issued: First draft, July, 1977

Purpose: Produced for internal program planning

Type of Plan: Program

Contact: William E. Cross, Jr., 289-2200

Description:

The Baxter State Park General Management Plan delineates the park into five land use zones. Management policy for each zone is set forth and focuses on the types of land uses to be permitted. The plan is limited by the directives set forth by former Governor

(continued on next page)

Baxter, who placed highest priority on maintaining the wild state of the park's land. Secondary priority is given to human use of the park.

Status of Implementation

Plan is in draft form, but will be finalized following public hearings.
Interim objectives are currently used as guidelines in managing the park.

State Planning Office

Title: Management of Water and Related Land Resources in the State of Maine

Issued: March, 1975

Purpose: Produced for internal policy and program planning

Type of Plan: Study and recommendation plan

Contact: Joseph Chaisson, 289-3155

Description:

The plan defines the concept of water and related land resources management, and identifies the major land-water resource problems in Maine. The background of national and regional water resources planning is presented, institutional arrangements affecting water and related land resource activities in Maine are described and analyzed, and are followed with recommendations as to an approach to pursue in solving Maine's complex problems in this area.

Status of Plan Implementation:

The Land and Water Resources Council was established as a result of one recommendation in this study. This Council is responsible for developing a comprehensive, integrated land and water resources planning and management program for Maine to achieve broad social and economic goals.

Title: Towards a Fisheries Development Strategy for Maine

Issued: January, 1978

Purpose: Internal Policy and Program

Type of Plan: Study and Recommendation Plan

Contact: David Shaw, 289-3261

(continued on next page)

Description:

A study and recommendation plan conducted by C. E. Maguire of Portland for the Governor's Advisory Committee on Coastal Development and Conservation as input into their development policy deliberations concerning development and management of the fisheries industry with emphasis on fin fish. CCDC will, in a short period, formulate their own recommendations to the Governor utilizing the consultant's report and input from State and private sources. The C. E. Maguire report analyzes (1) the expected availability of fisheries resources, (2) the nature of existing facilities and business systems in the industry, and (3) the general long term market opportunities for various seafood products.

Title: "Natural Resources Information Transfer - Alternatives for Improving the Present Maine Situation"

Issued: December, 1977

Purpose: Technical study as the basis for State policy development

Type of Plan: Study and Recommendation

Contact: Gary Higgenbottom, 289-3154

Description:

The question of the transfer of natural resources information to various users at state and local levels was addressed by the Research Institute of the Gulf of Maine (TRIGOM) in a study for the State Planning Office. Using surveys of both providers of information and actual and potential users and looking at the systems used in other states the study focused on ways of increasing awareness of information which is available and developing means of improving accesses to that information.

The study finds that although the existing network for natural resources information is sufficient to meet some needs, access to the information is haphazard and the awareness of its availability is spotty and sporadic.

Status of Implementation:

The Governor's Committee on Coastal Development and Conservation is using the report to prepare policy recommendations to be submitted to the Governor by October 31, 1978.

Title: The Cumulative Impact of Incremental Development on the Maine Coast

Issued: February, 1978

Purpose: Technical Study as the basis for development of State policy

Type of Plan: Study and Recommendation Plan

Contact: Gary Higgenbottom, 289-3154

(continued on next page)

Description:

The capability to deal with the cumulative impact of growth on the coast was addressed by Land Use Consultants, Inc., of Portland for the Department of Environmental Protection. The cumulative impacts considered by the study include the total effects of commercial and residential development on open space, socio-economic conditions, the availability of public facilities, the natural environment and aesthetics.

The findings and recommendations of the report focus on the need for the state to develop adequate data and analytical techniques to identify potential cumulative impact problems before they become uncorrectable without major difficulty, and on changes in both state and local laws to specifically address the problem of cumulative impacts. The report also finds that regional planning commissions, as presently structured, are not likely to be able to deal effectively with cumulative impacts and recommends changes in the funding of RPC's and the relationship between the state, county, RPC's and towns.

Status of Implementation:

The Governors' Committee on Coastal Development and Conservation is using the report to prepare policy recommendations to be submitted to the Governor by October 31, 1978.

Title: Coastal Heavy Industry Siting Study - Where Should Heavy Industry Be Located in Coastal Maine

Issued: December, 1977

Purpose: Technical study as basis for development of State policy

Type of Plan: Study and Recommendation Plan

Contact: Gary Higgenbottom

Description:

The study conducted by the Department of Conservation and the Office of Energy Resources looked at what industries may locate in Coastal Maine over the next 25 years and identified the major factors of each industry uses in choosing sites. The report then identified the industries with the most demanding siting requirements and from these sites on the coast which would meet these most constraining requirements.

Status of Implementation:

The Governor's Committee on Coastal Development and Conservation is using the report to prepare policy recommendations to be submitted to the Governor by October 31, 1978.

Title: A Preliminary Listing of Maine's Noteworthy Natural Features

Issued: June, 1976

Purpose: Internal policy and program planning

Type of Plan: Program Plan

Contact: Hank Tyler, 289-3155

Description:

A detailed listing of appropriate critical area subjects to be inventoried and for which data is to be collected. The subjects are organized into 5 categories: zoologic, botanical, geologic, scenic and historic. In some cases, an inventory methodology is provided. Inventory priorities are given in many cases.

Title: Long Term Protection of Maine's Critical Areas

Issued: June, 1978

Purpose: Internal policy and program planning

Type of Plan: Study and Recommendation

Contact: Hank Tyler, 289-3154

Description:

A study and recommendation plan conducted by the national office of the Nature Conservancy for Maine's Critical Areas Program. This study was an independent report from which some recommendations will be taken to improve Maine's Critical Areas program. The report consists of a review of all pertinent Maine environmental laws and programs with comparison to other state's critical area programs for the purpose of recommending improvements to Maine's program.

Preface

The Comprehensive Criminal Justice Plan and its State correctional component are the principal plans identified in the category of public protection. These plans concern police, courts, corrections, juvenile justice and public information and education activities which relate to the criminal justice system. The Maine Criminal Justice Planning and Assistance Agency, a branch of the Executive Department, is responsible for development of these plans.

The Department of Defense and Veterans Services has developed several plans, predominantly dealing with protection of the public from natural or man-made disasters. Under preparation is a State of Maine Nuclear Crisis Relocation Plan which hopefully will utilize information obtained from the prepared State of Maine Natural Disaster Plan and attempt to coordinate these program plans.

Most of the plans prepared by State agencies concerned with Public Protection have been done to meet federal funding requirements. Nearly all of these plans are characterized as being policy-program plans as seen on Table 9 that follows this preface. It will also be noted that a total of seventeen plans have been identified under public protection planning activities.

TABLE 9
Public Protection Plan
Analysis

TYPE OF PLAN	PURPOSE OF PLAN			Totals
	Federal Requirement	State Requirement	Internal Policy or Program	
Policy	-	-	-	-
Program	2	-	2	4
Policy-Program	12	1	-	13
Study & Recommendation	-	-	-	-
Totals	14	1	2	17

PUBLIC PROTECTION

Maine Criminal Justice Planning & Assistance Agency

Title: Comprehensive Criminal Justice Plan

Time Period Covered: Federal FY 1978

Purpose: To meet a Federal requirement and also prepared for internal policy and program planning

Type of Plan: Policy and program

Contact: T. T. Trott, Jr., 289-3361

Description:

The plan each year provides a status report on the five components of the criminal justice system in Maine - police, courts, corrections, juvenile justice, and public information and education. It also expresses the direction to be pursued by each component in the coming year, which is a prerequisite to receiving LEAA (Law Enforcement Assistance Agency) financial assistance. The plan indicates how federal funds and technical assistance will be allocated to State, regional and local agencies involved in the criminal justice system during the next fiscal year, and for what purposes. The most repetitive theme for each component this year is to consolidate, upgrade and maximize the existing resources to avoid contributing to an escalation in criminal justice program costs.

Status of Implementation:

Each annual plan permits implementation over an overlapping 36 month period. As of June 30, 1977, implementation of the 1975 plan was completed. Implementation of the 1976 and 1977 plans are in process (to be completed by October, 1978 and October, 1979 respectively).

Department of Defense and Veterans Services

Title: State of Maine Nuclear Crisis Relocation Plan

Issued: Plan will be completed within three to five years

Purpose: To meet a Federal requirement, and also prepared for internal policy and program planning

Type of Plan: Policy and program

Contact: Leslie B. Higgins, 289-3211

(continued on next page)

Description:

This contingency plan is being developed to be utilized during a nuclear crisis involving an enemy force. It would cover the relocation of Maine residents living in high risk areas to host areas, plus a possible influx of approximately three million people being relocated from Massachusetts and Rhode Island. The aim of such relocation would be to preserve life from nuclear fallout. The entire State is covered by this Plan.

Status of Implementation:

Plan is currently being developed.

Bureau of Civil Emergency Preparedness

Title: State of Maine Natural Disaster Plan

Issued: December, 1976

Purpose: To meet a Federal requirement and also prepared for internal policy and program planning

Type of Plan: Policy and program

Contact: George Kaplan, 289-3211

Description:

The plan will serve to coordinate all State agencies, counties and local governments during a time of natural disaster. It covers actions to be taken to insure preservation of life and property during a natural disaster, steps to be implemented during the recovery period and instructions for asking for a Presidential Disaster Declaration if the situation is serious enough. The plan covers the entire State.

Status of Implementation:

In effect at this time.

Title: Civil Emergency Preparedness Administration Plan

Issued: July 1, 1966

Time Period Covered: FY '77

Purpose: To meet a federal requirement and prepared also for internal policy and program planning

Type of Plan: Policy and program

(continued on next page)

Contact: Scott B. Johnson, 289-3211

Description:

This plan outlines the schedule of work to be accomplished by the Bureau during FY '77 and indicates fiscal requirements, and also lists personnel and State fiscal guidelines.

Status of Implementation:

Plan is in effect.

Title: Community Shelter Plan

Issued: 1970, with subsequent revisions and updates

Purpose: To meet a Federal requirement and for use in internal program planning

Type of Plan: Program

Contact: Leslie B. Higgins, 289-3211

Description:

This plan designates shelters within a community for use as protection from nuclear fall-out and as guidance in moving people to these shelters during a period of probable or actual nuclear attack. It lists shelters which have been established, indicates how people will be moved and controlled, specifies the feeding and health facilities to be available for a period up to 14 days, and designates the number of people allocated per shelter.

Status of Implementation:

This plan would be put into effect in the event of a nuclear war.

Military Bureau

Title: OPLAN TRELORD (Civil Disturbance Plan)

Issued: December 21, 1973

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

(continued on next page)

Contact: Albert E. Dionne, 289-9331

Description:

This plan provides for the employment of the Maine National Guard when ordered to State service for the purpose of assisting civil authorities to control civil disturbances. It is published for the information, guidance and necessary action of the commanders concerned.

Status of Implementation:

Plan will be implemented only on order of proper authority.

Title: MOB PLAN (STATE) - State Mobilization Plan

Issued: August 23, 1976

Purpose: Prepared for internal program planning

Type of Plan: Program

Contact: Albert E. Dionne, 622-9331

Description:

This plan provides guidance and procedures to alert and mobilize the Maine National Guard, or units thereof, into active State service upon the order of competent authority for employment in support of civil authorities. The plan covers policies for such areas as administration, personnel, operations, and logistics required by the National Guard.

Status of Implementation:

Plan will be implemented only on order of property authority.

Title: Me LOP (Maine Army National Guard Land Defense Plan)

Issued: October 31, 1975

Purpose: To meet a Federal requirement and for internal policy and program planning

Type of Plan: Policy and program

Contact: Albert E. Dionne, 622-9331

(continued on next page)

Description:

This plan provides guidance to selected Army National Guard units in preparation of plans for the defense of designated installations within the State of Maine. It covers the operational aspects necessary to defend these installations. The plan is classified "SECRET".

Status of Implementation:

Plan will be implemented only on order of proper authority.

Title: MEMP (Maine Army National Guard Mobilization Plan)

Issued: September 15, 1975

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: Albert E. Dionne, 622-9331

Description:

This plan provides guidance, information, and the necessary actions to be taken (such as the alerting, assembling, and initial processing of Army National Guard personnel) in the event of mobilization and entry into active Federal service. The plan is "FOR OFFICIAL USE ONLY".

Status of Implementation:

Plan will be implemented only on proper authority.

Title: OPLAN RAIN (Radiological Incident Plan)

Issued: September 8, 1975

Purpose: To meet a requirement of State law

Type of Plan: Policy and program

Contact: Albert E. Dionne, 622-9331

Description:

This plan provides policy and guidance for the employment of the Maine Army National Guard in assisting the Maine State Police in protecting life and property during radiological incidents which may occur at the Maine Yankee Atomic Power Company facility

(continued on next page)

in Wiscasset. It specifies what element of the National Guard and under what conditions it would be called to duty.

Status of Implementation:

Plan will be implemented only on order of proper authority.

Title: ME MSCOP (Military Support of Civil Defense Plan)

Issued: November 5, 1973

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: Albert E. Dionne, 622-9331

Description:

This plan provides guidance to Maine National Guard forces in the event of a civil emergency involving a nuclear attack on the United States. It covers the employment of available resources in support of Civil Defense operations within the State of Maine in restoring essential facilities, preventing unnecessary loss of life and alleviating suffering.

Status of Implementation:

Plan will be implemented only on order of proper authority.

Title: OPLAN NADIS (Natural Disaster Plan)

Issued: July 15, 1976

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: Albert E. Dionne, 622-9331

Description:

This plan establishes the policies and procedures for the employment of Maine National Guard forces during a natural disaster. Specific procedures deal with assisting local authorities to protect life and property, alleviate suffering, and preserve law and order.

(continued on next page)

Status of Implementation:

Plan will be implemented only on order of proper authority.

Title: Army Aviation Support Facility Crash Plan

Issued: March 14, 1974

Purpose: To meet a Federal requirement

Type of Plan: Policy and program

Contact: Albert White, 947-6593

Description:

This plan designates actions to be taken in the event of a plane crash involving Maine National Guard aircraft. It is a coordinated plan with Bangor International Airport and other required agencies that must respond to any such airplane crash. The plan covers search and rescue, evacuation, notification, and investigation procedures.

State of Implementation:

Plan will be implemented whenever required.

Title: Energy Conservation Plan for Camp Keyes, Augusta Headquarters of the Maine National Guard

Issued: December 12, 1974 (presently being revised)

Purpose: To meet Federal and State law requirements

Type of Plan: Policy and program

Contact: Eugene P. Hart, 622-9331

Description:

This plan provides policies on methods and procedures to be used in conserving energy in the facilities operated. It deals with such items as lowering thermostats to moderate temperatures during working hours with even lower temperatures during non-working hours, turning off unnecessary lighting, discontinuing use of heat where possible, consolidation of travel requirements, limitations on vehicle speed and controlled usage of petroleum and lubricants. All Military Bureau agencies and Maine Army/Air National Guard organizations are covered under this plan.

(continued on next page)

Status of Implementation:

There have been reductions in electricity and fuel usage in Military Bureau and National Guard facilities.

Title: OPLAN FAITH (OPLAN 1-74)
Issued: October 1, 1974
Purpose: Prepared for internal program planning
Type of Plan: Program
Contact: Albert E. Dionne, 622-9331

Description:

This plan establishes procedures for the Maine National Guard headquarters to organize and conduct appropriate funeral ceremonies for an incumbent or former Governor of the State of Maine, when directed by competent authority.

Status of Implementation:

Plan will be implemented only on order of proper authority.

Title: Annual Training Program
Issued: Annually, prior to September 10
Time Period Covered: October 1 to September 30
Purpose: To meet a Federal requirement
Type of Plan: Program
Contact: Albert E. Dionne, 622-9331

Description:

This plan identifies the units, training periods, training sites and administrative details pertaining to the conduct of annual training of Maine Army National Guard units.

Department of Mental Health and Corrections

Bureau of Corrections

Title: State Correctional Component of the FY 78 MCJPAA Comprehensive Plan

Time Period Covered: FY 76-77

Purpose: To meet a Federal requirement

Type of Plan: Policy, program, and study and recommendation

Contact: Gerard Samson, 289-2711

Description:

This plan insures the completion of a major system change effort initiated and supported by the Department of Mental Health and Corrections and the Maine Criminal Justice Planning and Assistance Agency. The aim of the planning effort is to coordinate and integrate correctional programs between State, county and local governments. The correctional services delivery plan was mandated by the Health and Institutions Committee of each of the current and preceeding Legislatures. The plan has yet to be completed or accepted and integrated into the Criminal Justice Comprehensive Plan. Similarly, individual plans for the courts and for juvenile delinquency prevention must be made and then integrated into the Comprehensive Criminal Justice Plan.

TRANSPORTATION

Preface

The Department of Transportation is a strong department controlled by the Commissioner of Transportation, a gubernatorial appointee. Three advisory committees, the Maine Highway Safety Committee, the Ferry Service Committee, and a newly authorized and appointed Advisory Committee on Aeronautics, assist the Commissioner in administering his programs.

The types of plans produced by the Department of Transportation are program, combined policy-program and study and recommendation plans. Half of the plans produced by the Department fulfill federal requirements. Most of the plans are based on considerable mapping and data analysis that provide guidance and support for State and federal expenditures of funds to maintain and improve the State's transportation system.

However, not all of the reports listed in this section are considered plans. For example, the Highway Planning and Research Program and the Highway and Bridge Improvement Program documents are not considered by DOT staff as plans. Instead, they are viewed, as the "tools" for carrying out Departmental policies. The Departmental policies for identification and prioritization of projects for highway and bridge maintenance and improvement funding are achieved through Departmental deliberations based on highway and bridge improvement programs and highway sufficiency reports, a highway accident analysis, maintenance engineers reports, valid project requests, special studies and public hearing results.

TABLE 10
Transportation Plan
Analysis

TYPE OF PLAN	PURPOSE OF PLAN			
	Federal Requirement	State Requirement	Internal Policy or Program	Totals
Policy	-	-	-	-
Program	2	-	2	4
Policy-Program	2	-	-	2
Study & Recommendation	-	-	2	2
Totals	4	-	4	8

TRANSPORTATION

Department of Transportation

Bureau of Planning - Highway Planning and Programming Division

Title: Highway Planning and Research Program

Issued: Annually, last in June, 1977

Time Period Covered: State FY 78

Purpose: To meet a Federal requirement

Type of Plan: Program

Contact: Gedeon Picher, 289-3131

Description:

This program document references in general terms those planning tasks that will be undertaken during the year, including the amount to be budgeted for each task. The program covers all federal-aid Statewide planning and research activities, which include administration and control, mapping, traffic statistics, economic and fiscal data, systems and programming, specific transportation studies and research activities. (Officials in the Department view this program as a means of accomplishing Departmental objectives and not as a plan.)

Title: Highway and Bridge Improvement Program

Issued: Every two years - last in January, 1977

Time Period Covered: State FY 1978 and 1979

Purpose: Produced for internal program planning

Type of Plan: Program

Contact: Gedeon Picher, 289-3131

Description:

This program sets forth a proposed listing of projects, with estimated costs, for improving and maintaining Maine's highways and bridges. The program is submitted to the Governor and Legislature to describe the effort to be initiated as a part of the proposed allocation of highway funds for the next biennium. On January 12, 1978, a supplement to this program was submitted to the second session of the 108th Maine Legislature.

Title: Lewiston-Auburn-Lisbon Comprehensive Transportation Planning Study (LACTS)

Issued: 1966; presently being updated

Time Period Covered: An ongoing planning process

Purpose: To meet a Federal requirement and for use in internal policy and programming purposes

Type of Plan: Study and Recommendation

Contact: Gedeon Picher, 289-3131

Description:

The Study was initiated to develop a long-range transportation plan for major streets, expressways and other transportation facilities which would adequately serve present and future needs in the cities of Auburn and Lewiston and the town of Lisbon. The multi-modal perspective is followed, which claims to integrate land use and transportation into one comprehensive plan. The data bank and integrated land-use and transportation plan provide the basis for continuous updating of traffic and socio-economic data, and for the reevaluation of future traffic needs. Area transportation needs are prioritized by a Policy Committee made up of local municipal officials and representatives of local transportation companies and the Department of Transportation. This Committee also provides overall guidance to the LACTS program.

Title: Portland Area Comprehensive Transportation Study (PACTS)

Issued: 1965 and updated in 1970

Time Period Covered: An ongoing planning process

Purpose: To meet a Federal requirement and for use in internal policy and program planning purposes

Type of Plan: Study and Recommendation Plan

Contact: Gedeon Picher, 289-3131

Description:

This Study was initiated to develop a long-range transportation plan for major streets, expressways and other transportation facilities which would adequately serve **present** and future needs in the cities and towns of Portland, South Portland, Cape Elizabeth, Westbrook, Gorham, Scarborough, Falmouth, Cumberland and Yarmouth. Planning is carried out on a multi-modal basis, which claims to integrate various phases of transportation into one comprehensive plan. The data bank and the integrated land-use and transportation plan provide the basis for continuous updating of traffic and socio-economic data, and for the reevaluation of future traffic needs. Area transportation needs are prioritized by a Policy Committee comprised of local municipal officials,

and representatives from local transportation companies and the Department of Transportation. This Committee also provides overall guidance to the PACTS program.

Bureau of Planning - Transportation Services Division

Title: Passenger Transportation Needs Study
Issued: December, 1976
Purpose: Prepared for internal policy and program planning
Type of Plan: Study and Recommendation
Contact: William F. Fernald, 289-2841

Description:

The transportation needs study was undertaken in cooperation with the Department of Human Services for the purpose of determining the extent to which existing transportation facilities meet the identifiable passenger transportation needs of Maine citizens. The study contains a number of recommendations for improvements to public transportation throughout the State including several requiring legislative action.

Title: State Rail Plan
Issued: December, 1975
Purpose: To meet a Federal requirement
Type of Plan: Program Plan
Contact: William F. Fernald, 289-2841

Description:

The State Rail Plan was developed pursuant to the Federal Rail Revitalization and Regulatory Reform Act of 1976. The plan classifies the State's rail system based on tonnages handled and provides a general evaluation of its physical condition. Eligible projects for federal assistance are identified and are recommended as projects to be funded by the Federal Railroad Administration. Federal regulations require an annual update of the Plan to be filed on August 1 of each year.

Title: Airport System Plan

Issued: January, 1978

Time Period Covered: 20 years

Purpose: Prepared for internal policy and program planning

Type of Plan: Program, and study and recommendation

Contact: Robert D. Johnson, 289-3131

Description:

The Maine Airport System Plan is designed to provide the Maine Department of Transportation with a feasible and timely development schedule for airport facilities necessary for Maine's future. The Department will use this Plan to evaluate proposed airport improvements throughout the State on a priority basis. Needs for all Maine airports included in the system are listed for a 20 year period.

Title: Maine Port Development Study/Feasibility Study of the Development of Cargo Handling Facilities at Maine Ports

Issued: January, 1978

Purpose: Prepared for internal policy and program planning

Type of Plan: Study and Recommendation

Contact: William F. Fernald, 289-2841

Description:

This study has sought to determine the potential for new or expanded cargo-handling port facilities in the State. Particular emphasis was placed on a facility with the capability of handling the wide range of forest products produced in Maine. Major impetus for this study was the State's desire to have more of its exports and imports move through Maine's ports, if such movement could be found to be practical and economical. An examination of existing ports presently handling general cargo revealed that the Portland and Searsport areas are the most suitable as a site for a cargo port development project. Five alternative courses of action were evaluated based on the results of engineering and marketing analyses. The study concludes that a new cargo facility be constructed at Searsport at a cost of approximately \$41 million.

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Baxter SPA	= Baxter State Park Authority
DEP	= Department of Environmental Protection
DHS	= Department of Human Services
DMA	= Department of Manpower Affairs
DMR	= Department of Marine Resources
DOC	= Department of Conservation
DOT	= Department of Transportation
DP	= Department of Personnel
D & VS	= Department of Defense and Veterans Services
E & CS	= Department of Educational and Cultural Services
Exec.	= Executive Department
CETA	= Office of CETA Planning and Coordination
DCS	= Division of Community Services
MCJPAA	= Maine Criminal Justice Planning and Assistance Agency
OER	= Office of Energy Resources
SPO	= State Planning Office
F & A	= Department of Finance and Transportation
IF & W	= Department of Inland Fisheries and Wildlife
MGA	= Maine Guarantee Authority
MH & C	= Department of Mental Health and Corrections
SHA	= State Housing Authority

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